

**TOWN OF MIDDLETOWN
TOWN COUNCIL MEETING MINUTES
JUNE 8, 2026 | 7:01 P.M.**

The Town of Middletown Town Council meeting was held in the council chambers located at 7875 Church Street, Middletown VA on June 8, 2026 at 7:01 p.m. directly following the Public Hearing.

Town Council Present

Vice Mayor Jeffrey Pennington
Councilor Carolyn Aliff
Councilor Jessica Chekaldin
Councilor Diane Newman-Shannon
Councilor Jacob Skeith
Councilor George Smith

Remote Participation

Mayor Charles Harbaugh IV

Staff Present

Town Manager & Public Works Superintendent Les Morefield
Chief Gary Benedict Jr.
Town Treasurer Keith Smith
Town Clerk Christina Smith
Deputy Clerk Rachel Henry

1. Set Agenda

Vice Mayor Pennington asked for a motion to set the agenda. Councilor Skeith made a motion. Councilor Dr. Newman- Shannon second. All Councilors were in favor and the agenda was set.

2. Approval of Previous Meeting Minutes

Vice Mayor Pennington asked for a motion to approve the Finance Committee minutes from May 11, 2026. Councilor Aliff made a motion to approve the minutes. Councilor Skeith seconded the motion. All Councilors were in favor, and the Finance Committee minutes were approved. Vice Mayor Pennington asked for a motion to approve the Public Hearing minutes from May 11, 2026. Councilor Aliff made a motion to approve the minutes. Councilor Skeith seconded the motion. All Councilors were in favor, and the Public Hearing minutes were approved. Vice Mayor Pennington asked for a motion to approve the Town Council minutes from May 11, 2026. Councilor Aliff made a motion to approve the minutes. Councilor Newman-Shannon second the motion. All Councilors were in favor, and the Town Council minutes were approved. Vice Mayor Pennington asked for a motion to approve the Work Session minutes from June 1, 2026. Councilor Aliff made a motion to approve the minutes. Councilor Chekaldin second the motion. All Councilors were in favor, and the Work Session minutes were approved.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

No citizen comments

4. Report of the Personnel & Finance Committee

Councilor Skeith made a motion to approve the Treasurer's Report. Councilor Dr. Newman-Shannon seconded the motion. Vice Mayor Pennington asked for a roll call vote.

Councilor Aliff – Yes
Councilor Chekaldin – Yes
Councilor Smith – Yes

Councilor Newman-Shannon – Yes
Councilor Skeith – Yes

Motion carried 5-0

Councilor Skeith made a motion to approve "AN ORDINANCE TO BUDGET AND APPROPRIATE FUNDS FOR THE OPERATIONS OF THE TOWN OF MIDDLETOWN, MIDDLETOWN VIRGINIA FOR THE FISCAL YEAR 2026-2027". Councilor Aliff seconded the motion. Vice Mayor Pennington asked for a roll call vote.

Councilor Aliff – Yes
Councilor Chekaldin – Yes
Councilor Smith – Yes

Councilor Newman-Shannon – Yes
Councilor Skeith – Yes

Motion carried 5-0

5. Report of the Public Works Committee and Facilities Committee

Nothing to report

6. Report of Public Safety Committee

Vice Mayor Pennington stated the calls for service can be found in the packet for review. Chief Gary Benedict reported all officers went to the range this month and all qualified. The permit for the Evening Farmers Market has been submitted and approved. July 4th permit has been submitted, awaiting approval.

7. Report of the Ordinance Committee

Nothing to report

8. Report of the Planning and Zoning Committee

Councilor Smith announced the Planning Commission meeting is June 22, 2026, at 7:00 p.m.

9. Report of Special Committees

Vice Mayor Pennington stated the July 4th committee has been working hard to make this year's 250th celebration memorable.

10. New or Unfinished Business

Vice Mayor Pennington set the Work Session meeting for July 6, 2026 @ 7:00 p.m.

11. Petitions and Communication

Councilor Dr. Newman-Shannon made a motion to approve Gary Clem as Citizen of the Year. Councilor Aliff seconded the motion. Vice Mayor Pennington asked for a roll call vote.

Councilor Aliff – Yes
Councilor Chekaldin – Yes
Councilor Smith – Yes

Councilor Newman-Shannon – Yes
Councilor Skeith – Yes

Motion carried 5-0

Councilor Dr. Newman-Shannon made a motion to approve Det. Sandy Seabaugh as Employee of the Year. Councilor Skeith seconded the motion. Vice Mayor Pennington asked for a roll call vote.

Councilor Aliff – Yes
Councilor Chekaldin – Yes
Councilor Smith – Yes

Councilor Newman-Shannon – Yes
Councilor Skeith – Yes

Motion carried 5-0

12. Adjournment

Vice Mayor Pennington adjourned the town council meeting at 7:06 p.m.

Christina Smith, CMC
Municipal Clerk

Charles Harbaugh IV
Mayor