

**TOWN OF MIDDLETOWN
TOWN COUNCIL MEETING MINUTES
APRIL 13, 2026 | 7:00 P.M.**

The Town of Middletown Town Council meeting was held in the council chambers located at 7875 Church Street, Middletown VA on April 13, 2026 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh IV
Councilor Carolyn Aliff
Councilor Dr. Diane Newman-Shannon
Councilor Jacob Skeith
Councilor George Smith

Town Council Absent

Vice Mayor Jeffrey Pennington
Councilor Jessica Chekaldin

Staff Present

Town Manager & Public Works Superintendent Les Morefield
Chief Gary Benedict Jr.
Town Treasurer Keith Smith
Town Clerk Christina Smith
Deputy Clerk Rachel Henry

1. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Skeith made a motion to set the agenda. Councilor Smith seconded. All Councilors were in favor and the agenda was set.

2. Approval of Previous Meeting Minutes

Mayor Harbaugh asked for a motion to approve work session minutes from January 5, 2026, February 2, 2026, March 2, 2026, and April 6, 2026. Councilor Dr. Newman-Shannon made a motion to approve the work session minutes. Councilor Skeith seconded. All councilors were in favor, and the work session minutes were approved. Mayor Harbaugh asked for a motion to approve the Town Council minutes from March 9, 2026. Councilor Skeith made a motion to approve the minutes. Councilor Dr. Newman-Shannon seconded the motion. All Councilors were in favor, and the Town Council minutes were approved.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

No citizen comments

4. Report of the Personnel & Finance Committee

Councilor Skeith made a motion to approve the Treasurer's Report. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Chekaldin – Yes
Councilor Pennington – Yes

Councilor Dr. Newman-Shannon – Yes
Councilor Skeith – Yes
Councilor Smith – Yes

Motion carried 6-0

Treasurer Keith Smith reported the ICM account with Bank of Clarke has generated \$3,296 in interest on the 1-million-dollar CD purchased.

5. Report of the Public Works Committee and Facilities Committee

Nothing to report

6. Report of Public Safety Committee

Calls for service can be found in the packet for review. Chief Benedict reported that Sgt. Monse received his bachelor's degree in criminal justice from Liberty University. It will be about 10 more weeks before Chief Benedict's car is ready.

7. Report of the Ordinance Committee

Nothing to report

8. Report of the Planning and Zoning Committee

Councilor Smith announced the Planning Commission meets April 27, 2026 at 7pm.

9. Report of Special Committees

Nothing to report

10. New or Unfinished Business

Mayor Harbaugh reported there will be a Finance Committee meeting April 27, 2026 at 6pm and Work Session meeting May 4, 2026 at 7pm.

11. Petitions and Communication

Mayor Harbaugh shared a letter from Barb and Bill Houdershell thanking the town for their help with a water leak at their house. The Police Department received a donation from Raymond and Barbara Steele to replace their firearms.

12. Adjournment

Mayor Harbaugh adjourned the town council meeting at 7:04 p.m.

Christina Smith, CMC
Municipal Clerk

Charles Harbaugh IV
Mayor