

**TOWN OF MIDDLETOWN
TOWN COUNCIL MEETING MINUTES
NOVEMBER 10, 2025 | 7:00 P.M.**

The Town of Middletown Town Council meeting was held in the council chambers located at 7875 Church Street, Middletown VA on November 10, 2025 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh IV
Councilor Carolyn Aliff
Vice Mayor Jeffrey Pennington
Councilor Jessica Chekaldin
Councilor Diane Newman-Shannon
Councilor Jacob Skeith
Councilor George Smith

Staff Present

Town Manager & Public Works Superintendent Les Morefield
Town Treasurer Keith Smith
Town Clerk Christina Smith
Deputy Clerk Rachel Henry

1. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Skeith made a motion to set the agenda. Councilor Aliff seconded the motion. All Councilors were in favor and the agenda was set.

2. Approval of Previous Meeting Minutes

Mayor Harbaugh asked for a motion to approve the Joint Public Hearing minutes from October 14, 2025. Councilor Newman-Shannon made a motion to approve the minutes. Councilor Skeith seconded the motion. All Councilors were in favor and the Joint Public Hearing minutes were approved.

Mayor Harbaugh asked for a motion to approve the Town Council minutes from October 14, 2025. Councilor Pennington made a motion to approve the minutes. Councilor Aliff seconded the motion. All Councilors were in favor and the Town Council minutes were approved.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

No citizen comments.

4. Report of the Personnel & Finance Committee

Councilor Skeith made a motion to approve the Treasurer's Report. Councilor Newman-Shannon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Chekaldin – Yes

Councilor Pennington – Yes

Councilor Newman-Shannon – Yes

Councilor Skeith – Yes

Councilor Smith – Yes

Motion carried 6-0

5. Report of the Public Works Committee and Facilities Committee

Nothing to report

6. Report of Public Safety Committee

Councilor Pennington stated calls for service are in the packet and that K9 Edo is still recovering from surgery.

7. Report of the Ordinance Committee

Nothing to report

8. Report of the Planning and Zoning Committee

Nothing to report

9. Report of Special Committees

Mayor Harbaugh announced the Veteran Day Ceremony will take place on Tuesday November 11, 2025 at 1 p.m. and the annual tree lighting ceremony will take place on Friday November 28, 2025 at 4:45 p.m.

10. New or Unfinished Business

Mayor Harbaugh set the Work Session meeting for December 1, 2025 @ 7:00 p.m.

11. Petitions and Communication

Residential trash service provider RWB Disposal quit with no notice and thankfully Freedom Disposal has stepped on a last-minute notice to cover trash service for the remainder of the year.

12. Adjournment

Mayor Harbaugh adjourned the town council meeting at 7:05 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh IV
Mayor