

**TOWN OF MIDDLETOWN
TOWN COUNCIL MEETING MINUTES
JULY 8, 2024 | 7:00 p.m.**

The Town of Middletown Town Council meeting was held in the council chambers located at 7875 Church Street, Middletown VA on Monday July 8, 2024 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh IV
Vice Mayor Jeffrey Pennington
Councilor Carolyn Aliff
Councilor Stephanie Mitchell
Councilor Diane Newman
Councilor Jacob Skeith
Councilor Shayla Rickard

Staff Present

Town Manager & Public Works Superintendent Les Morefield
Chief of Police Gary Benedict Jr.
Town Treasurer Keith Smith
Town Clerk Christina Smith, CMC
Rejoyce Lunceford, CPA

1. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Skeith made a motion to set the agenda. Councilor Pennington seconded the motion. All Councilors were in favor and the agenda was set.

2. Approval of Previous Meeting Minutes

Mayor Harbaugh asked for a motion to approve the Town Council minutes from June 10, 2024. Councilor Aliff made a motion to approve the minutes. Councilor Mitchell seconded the motion. All Councilors were in favor and the minutes were passed.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

No citizen comments

4. Report of the Finance Committee

Councilor Skeith made a motion to approve the Treasurer's Report. Councilor Rickard seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff - Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – Yes
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 6-0

5. Report of the Personnel Committee

Councilor Mitchell made a motion to appoint Keith Smith as the Town Treasurer. Councilor Skeith seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff - Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – Yes
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 6-0

6. Report of the Public Works Committee and Facilities Committee

Nothing to report

7. Report of Public Safety Committee

Councilor Rickard advised the monthly calls for service are in the packet. And that the committee will meet on July 10, 2024 at 6:00 p.m. Chief Benedict added that the new officer starts the training academy on Wednesday July 10, 2024.

8. Report of the Ordinance Committee

Nothing to report

9. Report of the Planning and Zoning Committee

Councilor Pennington made a motion to approve the Resolution to adopt Madison Stickley roadway now Emmet Street. Councilor Skeith seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff - Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – Yes
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 6-0

10. Report of Special Committees

Mayor Harbaugh thanked all those who were involved in the success of this year’s July 4th festivities.

11. New or Unfinished Business

Mayor Harbaugh set the Work Session meeting for August 5, 2024 @ 7:00 p.m.

12. Petitions and Communication

Mayor Harbaugh announced that Planning Commissions regularly scheduled monthly meeting will be held on Monday July 15, 2024 at 7:00 p.m. There will be no Planning Commission meeting on Monday July 22, 2024.

Veteran Committee Chairman Ray Steele and Mayor Harbaugh recognized Kimberly Needles of Kimberly Needles Photography by presenting her with a plaque of appreciation and gift basket.

13. Adjournment

Mayor Harbaugh adjourned the meeting at 7:09 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh, IV
Mayor