

**TOWN OF MIDDLETOWN
TOWN COUNCIL MEETING MINUTES
OCTOBER 10, 2023 | 7:02 p.m.**

The Town of Middletown Town Council meeting was held in the council chambers located at 7875 Church Street, Middletown VA on Monday October 10, 2023 at 7:02 p.m.

Town Council Present

Mayor Charles Harbaugh IV
Vice Mayor Jeffrey Pennington
Councilor Carolyn Aliff
Councilor Stephanie Mitchell
Councilor Shayla Rickard
Councilor Diane Newman
Councilor Jacob Skeith

Staff Present

Town Manager & Public Works Superintendent Les Morefield
Municipal Clerk Christina Smith
Chief of Police Gary Benedict Jr.

1. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Rickard made a motion to set the agenda. Councilor Skeith seconded the motion. All Councilors were in favor and the agenda was set.

2. Approval of Previous Meeting Minutes

Mayor Harbaugh asked for a motion to approve the Town Council minutes from September 11, 2023. Councilor Aliff made a motion to approve the Town Council minutes. Councilor Skeith seconded the motion. All Councilors were in favor and the minutes were passed.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

No citizen comments

4. Report of the Finance Committee

Councilor Skeith made a motion to approve the corrections to the August 2023 Treasurer's Report. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – Yes
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 6-0

Councilor Skeith made a motion to approve the proposal from General Code for the Town Code Recodification. Councilor Pennington seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – Yes
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 6-0

Councilor Skeith made a motion to approve Reimbursement Policy on Public Works Safety Gear. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – Yes
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 6-0

5. Report of the Personnel Committee

Nothing to report

6. Report of the Public Works Committee and Facilities Committee

Councilor Aliff made a motion to approve the Hazard Mitigation Plan Update. Councilor Skeith seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – Yes
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 6-0

7. Report of Public Safety Committee

Councilor Rickard stated the calls for service are in your packet.

8. Report of the Ordinance Committee

Councilor Mitchell read the First Reading of “AN ORDINANCE TO AMEND CHAPTER 3 (“ANIMALS AND FOWL”), TO ADD SECTION 9 (“DISPOSAL OF DEAD ANIMALS”) TO THE MIDDLETOWN, VIRGINIA CODE.” And asked that this be in the form of a motion. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – Yes
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 6-0

Councilor Mitchell read the Second Reading of “AN ORDINANCE TO AMEND CHAPTER 3 (“ANIMALS AND FOWL”), TO ADD SECTION 9 (“DISPOSAL OF DEAD ANIMALS”) TO THE MIDDLETOWN, VIRGINIA CODE.” And asked that this be in the form of a motion. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – Yes
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 6-0

Councilor Mitchell read the First Reading of “AN ORDINANCE TO ADOPT CHAPTER 15 (“WATER”), ARTICLE V, (“DROUGHT MANAGEMENT AND WATER CONSERVATION”) TO THE MIDDLETOWN, VIRGINIA CODE.” And asked that this be in the form of a motion. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – Yes
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 6-0

Councilor Mitchell read the Second Reading of “AN ORDINANCE TO ADOPT CHAPTER 15 (“WATER”), ARTICLE V, (“DROUGHT MANAGEMENT AND WATER CONSERVATION”) TO THE MIDDLETOWN, VIRGINIA CODE.” And asked that this be in the form of a motion. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – Yes
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 6-0

9. Report of the Planning and Zoning Committee

Councilor Pennington made a motion to approve the Resolution for the Consolidation of certain lots owned by the Town. Tax Map Nos: 91C-2-1-1, 1A, 2 and 3 through 91C-2-17, 91B-A-1, 91B-A-2A and a parcel known as 2480 Third Street, commonly known, and designated as the Middletown Community Park; and 91-A-108 through 91-A-114, 91B-A-9, and 91B-A-15, 91B-A-16, and 91B-A-17. The Town desires to consolidate these individual lots into one single parcel. Councilor Skeith seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – Yes
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 6-0

10. Report of Special Committees

Nothing to report

11. New or Unfinished Business

Set Work Session Meeting – Monday November 6, 2023 @ 7:00 p.m.

12. Petitions and Communication

Sons of the American Revolution presented NFL MVP Super Bowl Champion Mark Moseley with a state award for his numerous contributions to local nonprofits, the Town of Middletown and numerous others.

13. Adjournment

Mayor Harbaugh adjourned the meeting at 7:15 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh, IV
Mayor