

**TOWN OF MIDDLETOWN
TOWN COUNCIL MEETING MINUTES
September 11, 2023 | 7:00 p.m.**

The Town of Middletown Town Council meeting was held in the council chambers located at 7875 Church Street, Middletown VA on Monday September 11, 2023 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh IV
Vice Mayor Jeffrey Pennington
Councilor Carolyn Aliff
Councilor Stephanie Mitchell
Councilor Shayla Rickard
Councilor Diane Newman
Councilor Jacob Skeith

Staff Present

Town Manager & Public Works Superintendent Les Morefield
Municipal Clerk Christina Smith
Planning & Zoning Amanda Kerns, NSVRC

1. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Rickard made a motion to set the agenda. Councilor Skeith seconded the motion. All Councilors were in favor and the agenda was set.

2. Approval of Previous Meeting Minutes

Mayor Harbaugh asked for a motion to approve the Town Council minutes from August 14, 2023. Councilor Aliff made a motion to approve the Town Council minutes. Councilor Newman seconded the motion. All Councilors were in favor and the minutes were passed.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

Logan Thompson Carmeuse Quarry, Middletown – see attached

4. Report of the Finance Committee

Councilor Skeith made a motion to approve the Treasurer Report. Councilor Rickard seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Mitchell – Yes

Councilor Pennington – Yes

Councilor Newman – Yes

Councilor Skeith – Yes

Councilor Rickard – Yes

Motion carried 6-0

Councilor Skeith read the Third & Final Reading of an “ORDINANCE TO AMEND CHAPTER 15 (“WATER”), ARTICLE III, SECTION 15-24, (“FEES”) OF THE MIDDLETOWN, VIRGINIA CODE.” He asked that this be in the form of a motion. Councilor Pennington seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – No
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – Yes
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 5-1

Councilor Skeith read the Third & Final Reading of an “ORDINANCE TO AMEND CHAPTER 13 (“SEWERS AND SEWAGE DISPOSAL”), ARTICLE I, SECTION 13-3, (“SCHEDULE OF SERVICE OR HOOKUP CHARGES”) OF THE MIDDLETOWN, VIRGINIA CODE.” He asked that this be in the form of a motion. Councilor Pennington seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – No
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – No
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 4-2

5. Report of the Personnel Committee

Councilor Newman made a motion to approve the current revision of the town’s employment application. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – Yes
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 6-0

6. Report of the Public Works Committee and Facilities Committee

Councilor Aliff made a motion to approve the Resolution Declaration of a Local Emergency. Councilor Rickard seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – Yes
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 6-0

7. Report of Public Safety Committee

Councilor Rickard stated the calls for service are in your packet.

8. Report of the Ordinance Committee

Nothing to report

9. Report of the Planning and Zoning Committee

Councilor Pennington made a motion to approve Angela Morelock to serve on the Planning Commission Board. Councilor Skeith seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – Yes
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 6-0

Councilor Pennington made a motion to approve William Kircher to serve on the Planning Commission Board. Councilor Rickard seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – Yes
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 6-0

Councilor Pennington made a motion to approve the Resolution Lot Consolidation of Town Owned Property. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – Yes
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 6-0

10. Report of Special Committees

Nothing to report

11. New or Unfinished Business

Set Work Session Meeting – Monday October, 2023 @ 7:00 p.m.

12. Petitions and Communication

Nothing to report

13. Adjournment

Mayor Harbaugh adjourned the meeting at 7:34 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh, IV
Mayor