

**TOWN OF MIDDLETOWN
TOWN COUNCIL MEETING MINUTES
MAY 8, 2023**

The Town of Middletown Town Council meeting was held in the council chambers located at 7875 Church Street, Middletown VA on Monday May 8, 2023 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh IV
Vice Mayor Jeffrey Pennington
Councilor Carolyn Aliff
Councilor Stephanie Mitchell
Councilor Shayla Rickard
Councilor Diane Newman
Councilor Jacob Skeith

Staff Present

Town Manager & Public Works Superintendent Les Morefield
Police Chief Gary Benedict Jr.
NSVRC Amanda Kerns

1. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Rickard made a motion to set the agenda. Councilor Aliff seconded the motion. All Councilors were in favor and the agenda was set.

2. Approval of Previous Meeting Minutes

Mayor Harbaugh asked for a motion to approve the Town Council minutes from April 10, 2023. Councilor Aliff made a motion to approve the Town Council minutes. Councilor Newman seconded the motion. All Councilors were in favor and the minutes were passed.

Mayor Harbaugh asked for a motion to approve the Special Meeting minutes from May 1, 2023. Councilor Skeith made a motion to approve the Special Meeting minutes. Councilor Mitchell seconded the motion. All Councilors were in favor and the minutes were passed.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

No citizen comments

4. Report of the Finance Committee

Councilor Skeith made a motion to approve the Middletown Scholarship to Hunter Legge. Councilor Pennington seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Mitchell – Yes

Councilor Pennington – Yes

Councilor Newman – Yes

Councilor Skeith – Yes

Councilor Rickard – Yes

Motion carried 6-0

5. Report of the Personnel Committee

Nothing to report

6. Report of the Public Works Committee and Facilities Committee

Councilor Aliff made a motion to approve RWB Waste, LLC., the trash disposal contract and to authorize the Town Manager to sign the contract on behalf of the Town of Middletown. Councilor Skeith seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Newman – Yes
Councilor Skeith – Yes
Councilor Rickard – Yes

Motion carried 6-0

7. Report of Public Safety Committee

Councilor Rickard advised nothing to report other than as reported in the packet.

8. Report of the Ordinance Committee

Nothing to report

9. Report of the Planning and Zoning Committee

Nothing to report

10. Report of Special Committees

Nothing to report

11. New or Unfinished Business

Set Work Session Meeting – June 5, 2023 @ 7:00 p.m.

12. Petitions and Communication

Mayor Harbaugh read a Proclamation for the 54th Annual Professional Clerks Week recognizing the week of April 30 – May 6 in honor of Town Clerk Christina Smith.

13. Adjournment

Mayor Harbaugh adjourned the meeting at 7:18 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh, IV
Mayor