

TOWN OF MIDDLETOWN
TOWN COUNCIL MEETING MINUTES
MARCH 14, 2022 | 7:00 P.M.

The Town of Middletown Town Council meeting was held in the council chambers located at 7875 Church Street, Middletown VA on Monday March 14, 2022 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh IV
Vice Mayor Jeffrey Pennington

Councilor Carolyn Aliff
Councilor Scott Fink
Councilor Carole Snyder Jones
Councilor Shayla Rickard
Councilor Stephanie Mitchell

Staff Present

Town Manager/Treasurer Rebecca Layman
Police Chief Gary Benedict Jr.

1. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Rickard made a motion to set the agenda. Councilor Fink seconded the motion. All Councilors were in favor and the agenda was set.

2. Approval of Previous Meeting Minutes

Mayor Harbaugh asked for a motion to approve the Town Council minutes from February 14, 2022. Councilor Snyder Jones made a motion to approve the Town Council minutes. Councilor Fink seconded the motion. All Councilors were in favor and the minutes were passed.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

No citizen comments

4. Report of the Facilities Committee

Nothing to report

5. Report of the Personnel and Finance Committee

Councilor Snyder Jones made a motion to approve the Treasurer's Report. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Snyder Jones – Yes
Councilor Fink – Yes
Councilor Rickard – Yes

Motion carried 6-0

6. Report of the Public Works Committee

Councilor Aliff reported the WWTP Groundbreaking will take place on March 19, 2022 at 4:00 p.m.

7. Report of Public Safety Committee

Councilor Fink stated nothing to report other than as reported in the packet.

8. Report of the Ordinance Committee

Nothing to report

9. Report of the Planning and Zoning Committee

Nothing to report

10. Report of Special Committees

Nothing to report

11. New or Unfinished Business

Set Work Session Meeting – April 4, 2022 @ 7:00 p.m.

12. Petitions and Communication

Councilor Snyder Jones made a motion that the Middletown Town Council convenes in a Closed Session, under Section 2.2-3711 (A)(3), for consideration of the acquisition of real property for public purpose. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Mitchell – Yes

Councilor Pennington – Yes

Councilor Snyder Jones – Yes

Councilor Fink – Yes

Councilor Rickard – Yes

Motion carried 6-0

Councilor Snyder Jones read the following to come out of Closed Session.

WHEREAS, the Middletown Town Council has convened a Closed Session Meeting on this date pursuant to an affirmative agreement of the Council and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 (A) (3) of the Code of Virginia requires a certification by the Council that such Closed Session Meeting was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED, that the Council Members hereby certifies that, to the best of each member’s knowledge, only matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Session Meeting to which this certification resolution applies, and only such public business matters as were identified in the agreement convening the Closed Session Meeting were heard, discussed or considered by the Council. Councilor Fink seconded the motion. All Councilors were in favor and the Closed Session was ended.

13. Adjournment

Mayor Harbaugh adjourned the meeting at 7:25 p.m.

Christina Smith

Charles Harbaugh, IV

Municipal Clerk

Mayor