

TOWN OF MIDDLETOWN
TOWN COUNCIL MEETING MINUTES
FEBRUARY 13, 2023 | 7:00 P.M.

The Town of Middletown Town Council meeting was held in the council chambers located at 7875 Church Street, Middletown VA on Monday February 13, 2023 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh IV
Vice Mayor Jeffrey Pennington
Councilor Carolyn Aliff
Councilor Stephanie Mitchell
Councilor Shayla Rickard
Councilor Diane Newman
Councilor Jacob Skeith

Staff Present

Interim Treasurer Rejoyce Lunceford
Public Works Superintendent/Interim Town Manager Les Morefield
Police Chief Gary Benedict Jr.

1. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Pennington made a motion to amend the agenda to add a motion to go into Closed Session to discuss personnel matters. Councilor Aliff seconded the motion. All Councilors were in favor and the agenda was amended.

2. Approval of Previous Meeting Minutes

Mayor Harbaugh asked for a motion to approve the Town Council minutes from January 9, 2023. Councilor Rickard made a motion to approve the Town Council minutes. Councilor Skeith seconded the motion. All Councilors were in favor and the minutes were passed.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

No citizen comments

4. Report of the Finance Committee

Councilor Skeith made a motion to approve the Treasurer's Report. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Mitchell – Yes

Councilor Pennington – Yes

Councilor Newman – Yes

Councilor Skeith – Yes

Councilor Rickard – Yes

Motion carried 6-0

5. Report of the Personnel Committee

Nothing to report

6. Report of the Public Works Committee and Facilities Committee

Nothing to report

7. Report of Public Safety Committee

Councilor Rickard stated nothing to report other than as reported in the packet and noted that there were 272 calls for service in the town limits.

8. Report of the Ordinance Committee

Councilor Mitchell advised Ordinance Committee meeting will be held on February 22, 2023 at 7:00 p.m.

9. Report of the Planning and Zoning Committee

Councilor Pennington made a motion to appoint Mark Klein to serve as a member on the Planning Commission Board. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Newman – Yes

Councilor Mitchell – Yes

Councilor Skeith – Yes

Councilor Pennington – Yes

Councilor Rickard – Yes

Motion carried 6-0

Councilor Pennington made a motion to appoint David Gustafson as Chairman of the Planning Commission Board. Councilor Skeith seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Newman – Yes

Councilor Mitchell – Yes

Councilor Skeith – Yes

Councilor Pennington – Yes

Councilor Rickard – Yes

Motion carried 6-0

Councilor Pennington made a motion to appoint Rebecca Anderson as Vice Chairman of the Planning Commission Board. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Newman – Yes

Councilor Mitchell – Yes

Councilor Skeith – Yes

Councilor Pennington – Yes

Councilor Rickard – Yes

Motion carried 6-0

10. Report of Special Committees

Councilor Newman reported we will have our first ever a Black History Celebration at St. Thomas Chapel on Saturday February 25, 2023 from 4:00 p.m. to 7:00 p.m. and all are welcomed to attend.

11. New or Unfinished Business

Set Work Session Meeting – March 6, 2023 @ 7:00 p.m.

12. Petitions and Communication

Mayor Harbaugh reported Heart & Soul 5k was a success. There were roughly 400 runners in attendance this year.

Councilor Pennington made a motion to go into closed session to discuss personnel matters. Councilor Rickard seconded the motion. All Councilors were in favor. Mayor and Council went into closed session at 7:05 p.m.

Councilor Pennington made a motion to come out of closed session. Councilor Rickard seconded the motion. All councilors were in favor and closed session ended at 7:37 p.m.

13. Adjournment

Mayor Harbaugh adjourned the meeting at 7:37 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh, IV
Mayor