

TOWN OF MIDDLETOWN
TOWN COUNCIL MEETING MINUTES
NOVERMBER 14, 2022 | 7:00 P.M.

The Town of Middletown Town Council meeting was held in the council chambers located at 7875 Church Street, Middletown VA on Tuesday November 14, 2022 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh IV
Vice Mayor Jeffrey Pennington
Councilor Carolyn Aliff
Councilor Stephanie Mitchell
Councilor Scott Fink
Councilor Shayla Rickard

Staff Present

Municipal Clerk Christina Smith
Public Works Superintendent Les Morefield
Chief Gary Benedict Jr.

1. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Aliff made a motion to set the agenda. Councilor Fink seconded the motion. All Councilors were in favor and the agenda was amended.

2. Approval of Previous Meeting Minutes

Mayor Harbaugh asked for a motion to approve the Town Council minutes from October 11, 2022. Councilor Aliff made a motion to approve the Town Council minutes. Councilor Rickard seconded the motion. All Councilors were in favor and the minutes were passed.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

James Bergida was here to introduce himself to Mayor and Council and advise he is running for Virginia State Senate in 2023 and would love to learn more about the Town of Middletown.

4. Report of the Facilities Committee

Nothing to report

5. Report of the Personnel and Finance Committee

Councilor Pennington tabled the Treasurer's Report stating we have not received the financials from First Bank due to holiday mail schedule.

6. Report of the Public Works Committee

Nothing to report

7. Report of Public Safety Committee

Councilor Fink stated nothing to report other than as reported in the packet. Chief Benedict announced our new officer Justin Corbin graduates on November 22, 2022.

8. Report of the Ordinance Committee

Councilor Rickard reported the ordinance committee will hold their next meeting on Thursday November 17, 2022 at 6:30 p.m.

9. Report of the Planning and Zoning Committee

Nothing to report

10. Report of Special Committees

Mayor Harbaugh reported the Tree Lighting Ceremony will take place on Friday November 25, 2022 at 4:45 p.m. and the Christmas Parade will be on Sunday December 4, 2022 at 2:00 p.m.

11. New or Unfinished Business

Set Work Session Meeting – November 7, 2022 @ 7:00 p.m.

12. Petitions and Communication

Mayor and Council went into Closed Session to discuss personnel matters at 7:07 p.m.

Mayor Harbaugh adjourned Closed Session at 7:48 p.m. and reconvened in the Town Council meeting and made the following motions.

Councilor Pennington made a motion to terminate Rebecca Layman effective immediately. Councilor Rickard seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Fink – Yes
Councilor Mitchell – Yes	Councilor Rickard – Yes
Councilor Pennington – Yes	

Motion carried 5-0

Councilor Pennington made a motion to appoint Jay Winkfield as acting Town Treasurer effective immediately. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Fink – Yes
Councilor Mitchell – Yes	Councilor Rickard – Yes
Councilor Pennington – Yes	

Motion carried 5-0

13. Adjournment

Mayor Harbaugh adjourned the meeting at 7:49 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh, IV
Mayor