

TOWN OF MIDDLETOWN  
TOWN COUNCIL MEETING MINUTES  
AUGUST 8, 2022 | 7:00 P.M.

The Town of Middletown Town Council meeting was held in the council chambers located at 7875 Church Street, Middletown VA on Monday August 8, 2022 at 7:00 p.m.

**Town Council Present**

Mayor Charles Harbaugh IV  
Vice Mayor Jeffrey Pennington  
Councilor Carolyn Aliff  
Councilor Carole Snyder Jones  
Councilor Scott Fink

**Town Council Absent**

Councilor Shayla Rickard  
Councilor Stephanie Mitchell

**Staff Present**

Municipal Clerk Christina Smith  
Police Chief Gary Benedict Jr.  
Officer Wayne Monse  
Officer Sandy Seabaugh

**1. Set Agenda**

Mayor Harbaugh asked for a motion to set the agenda. Councilor Snyder Jones made a motion to set the agenda. Councilor Fink seconded the motion. All Councilors were in favor and the agenda was set.

**2. Approval of Previous Meeting Minutes**

Mayor Harbaugh asked for a motion to approve the Town Council minutes from July 11, 2022. Councilor Fink made a motion to approve the Town Council minutes. Councilor Pennington seconded the motion. All Councilors were in favor and the minutes were passed.

**3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)**

Barbara Scarlett – 8101 Main Street expressed her concerns and opposition of the potential tractor trailer repair shop that they are considering putting across the street from Shaffer’s BBQ Market.

**4. Report of the Facilities Committee**

Nothing to report

**5. Report of the Personnel and Finance Committee**

Councilor Snyder Jones made a motion to approve the Treasurer’s Report. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Fink – Yes

Councilor Pennington – Yes

Councilor Snyder Jones – Yes

Motion carried 4-0

## **6. Report of the Public Works Committee**

Nothing to report

## **7. Report of Public Safety Committee**

Councilor Fink stated nothing to report other than as reported in the packet. Chief Benedict Jr. shared that calls for service are up. He stated there were 200 last month. He also shared that National Night Out was a success but a low turnout this year.

## **8. Report of the Ordinance Committee**

Nothing to report

## **9. Report of the Planning and Zoning Committee**

Councilor Pennington made a motion to approve the street name Edo Lane for the Enfield Knolls Subdivision. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Fink – Yes

Councilor Pennington – Yes

Councilor Snyder Jones – Yes

Motion carried 4-0

Councilor Pennington made a motion to appoint Diane Newman-Frye as Planning Commission Chairman. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Fink – Yes

Councilor Pennington – Yes

Councilor Snyder Jones – Yes

Motion carried 4-0

Councilor Pennington made a motion to appoint David Gustafson as Planning Commission Vice Chairman. Councilor Snyder Jones seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Fink – Yes

Councilor Pennington – Yes

Councilor Snyder Jones – Yes

Motion carried 4-0

## **10. Report of Special Committees**

Mayor Harbaugh reported the car show will take place on August 20<sup>th</sup> from 3 to 8 and we will also have Music in the Park that evening from 6 to 9.

## **11. New or Unfinished Business**

Set Work Session Meeting – September 6, 2022 @ 7:00 p.m.

## **12. Petitions and Communication**

Mayor Harbaugh announced Public Works employees Christian Davis and Kendall Harris both successfully obtained their Class 4 Wastewater Operator's License. He also recognized

Councilor Carole Snyder Jones for donating a quilt she made to hang in the council chambers. He invited Officer Monse to speak and share any thoughts he had about the new street name named after K9 Edo.

Officer Monse shared that Edo is the first official K9 that the has had town and is happy the street will be named in Edo's honor.

James Booterbaugh was here and presented a handmade wooden American Flag to the town to display in the town office.

### **13. Adjournment**

Mayor Harbaugh adjourned the meeting at 7:15 p.m.

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Christina Smith  
Municipal Clerk

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Charles Harbaugh, IV  
Mayor