

TOWN OF MIDDLETOWN
TOWN COUNCIL MEETING MINUTES
JUNE 13, 2022 | 7:00 P.M.

The Town of Middletown Town Council meeting was held in the council chambers located at 7875 Church Street, Middletown VA on Monday June 13, 2022 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh IV
Vice Mayor Jeffrey Pennington
Councilor Stephanie Mitchell
Councilor Scott Fink
Councilor Shayla Rickard

Town Council Absent

Councilor Carolyn Aliff
Councilor Carole Snyder Jones

Staff Present

Town Manager/Treasurer Rebecca Layman
Police Chief Gary Benedict Jr.

1. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Rickard made a motion to set the agenda. Councilor Fink seconded the motion. All Councilors were in favor and the agenda was set.

2. Approval of Previous Meeting Minutes

Mayor Harbaugh asked for a motion to approve the Town Council minutes from May 9, 2022. Councilor Pennington made a motion to approve the Town Council minutes. Councilor Rickard seconded the motion. All Councilors were in favor and the minutes were passed.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

No citizen comments

4. Report of the Facilities Committee

Nothing to report

5. Report of the Personnel and Finance Committee

Councilor Pennington made a motion to approve the Treasurer's Report. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Fink – Yes
Councilor Rickard – Yes

Motion carried 4-0

Councilor Pennington made a motion to approve the Middletown Scholarship Fund to Emma Thompson. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Fink – Yes
Councilor Rickard – Yes

Motion carried 4-0

Councilor Pennington made a motion to approve the Third & Final Reading of “AN ORDINANCE TO BUDGET AND APPROPRIATE FUNDS FOR THE OPERATIONS OF MIDDLETOWN, VIRGINIA FOR THE FISCAL YEAR 2022-2023. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Fink – Yes
Councilor Rickard – Yes

Motion carried 4-0

6. Report of the Public Works Committee

Nothing to report

7. Report of Public Safety Committee

Councilor Fink stated nothing to report other than as reported in the packet.

8. Report of the Ordinance Committee

Nothing to report

9. Report of the Planning and Zoning Committee

Nothing to report

10. Report of Special Committees

Councilor Pennington made a motion to approve the Citizen of the Year Award to Matt Shaffer. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Fink – Yes
Councilor Rickard – Yes

Motion carried 4-0

11. New or Unfinished Business

Set Work Session Meeting – July 5, 2022 @ 7:00 p.m.

12. Petitions and Communication

Patriot Fire & Security presented a donation check in the amount of \$2500.00 to the town for the Thermo Fisher Scientific ballfield.

Stephens City Seminoles presented Mayor & Council each with a goodie bag thanking them for the use of the fields for their youth football league.

Sons of America Colonel James Wood II Chapter presented a Certificate for Outstanding Police Department to the Chief Benedict Jr. and the Middletown Police Department.

13. Adjournment

Mayor Harbaugh adjourned the meeting at 7:20 p.m.

Rebecca Layman
Treasurer/Town Manager

Charles Harbaugh, IV
Mayor