

# Middletown Planning & Zoning Commission

Monthly Planning Commission Minute Meeting

## Meeting Date and Time

---

**Date of Meeting:** January 24, 2022  
**Time of Meeting:** 7:00 pm

---

**Location of Meeting:** Middletown Town Hall  
7875 Church Street  
Middletown, Va. 22645

**Present at Meeting:** Marco Furman (Chairman), Joan Roche, David Gustafson, Diane Newman-Frye, Stephanie Mitchell,(Liaison) David Burke-Administrator

---

Total of 7 present

**I. CALL TO ORDER:** Marco Furman  
Administrator David Burke was introduced to the Commissioners

**II. Roll Call / Establishment of Quorum**  
All present

**III. Set Agenda-** Approved

**IV. Approval Of Minutes -** Approved

**V.**

### **Report from the Planning and Zoning Administrator**

David elaborated on changes he would like to start working on as soon as he can. He mentioned updating the bylaws of the town, placing ordinances into effect for safety of our residents during the winter months, to update plats and other ordinances, rewriting zoning codes, RV storage and occupancy and overall appearances of one's property.

Spoke on plans of the South end of Middletown. Phase 2 of The Village at Middletown is ready to start. Has been signed off by David Burke.

**VI. Update from Council Liaison**  
Stephanie Mitchell -Nothing

**VII. Unfinished Business-** None

**VIII. New Business**

Two applicants had applied for the vacant position as Commissioner on the Planning Board. Gary Carper withdrew his application. Unanimously accepted resume for Rebecca Anderson.

**IX. Public Comments**

None

**XI. Adjournment - 7:25pm**

**The next meeting will be held on :** February 28, 2022: 7:00 pm

**Location of next meeting:** Middletown Town Hall , 7875 Church Street, Middletown, Va. 22645

**Minutes submitted by :** Dr. Diane Newman-Frye (Secretary)

**Minutes approved by :** Marco Furman (Chairman)

**Signature:**

\_\_\_\_\_  
Marco Furman (Chairman)

**Signature:**

\_\_\_\_\_  
Dr. Diane Newman-Frye (Secretary)