

TOWN OF MIDDLETOWN
TOWN COUNCIL MEETING MINUTES
JANUARY 10, 2022 | 7:00 P.M.

The Town of Middletown Town Council meeting was held in the council chambers located at 7875 Church Street, Middletown VA on Monday January 10, 2022 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh IV
Councilor Carolyn Aliff
Councilor Scott Fink
Councilor Carole Snyder Jones
Councilor Shayla Rickard
Councilor Stephanie Mitchell

Town Council Absent

Vice Mayor Jeffrey Pennington

Staff Present

Town Manager Rebecca Layman
Municipal Clerk Christina Smith
Police Chief Gary Benedict Jr.
Planning & Zoning Administrator David Burke
Public Works Superintendent Les Morefield

1. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Aliff made a motion to set the agenda. Councilor Snyder Jones seconded the motion. All Councilors were in favor and the agenda was set.

2. Approval of Previous Meeting Minutes

Mayor Harbaugh asked for a motion to approve the Public Hearing minutes. Councilor Aliff made a motion to approve the Public Hearing minutes. Councilor Fink seconded the motion. All Councilors were in favor and the Public Hearing minutes were approved.

Mayor Harbaugh asked for a motion to approve the Town Council minutes. Councilor Aliff made a motion to approve the Town Council Meeting minutes. Councilor Fink seconded the motion. All Councilors were in favor and the minutes were passed.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

Robert Clark – 652 N Buckton Road, Middletown, Virginia was here to continue to express his concerns with Sheetz and the annexation of his property.

Larry Allen Clowser Webb presented Mayor Harbaugh with a book he made of the ceremonies at the Middletown Veterans Memorial

4. Report of the Facilities Committee

Nothing to report

5. Report of the Personnel and Finance Committee

Councilor Snyder Jones made a motion to approve the Treasurer’s Report. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Snyder Jones – Yes

Councilor Fink – Yes
Councilor Rickard – Yes

Motion carried 5-0

Councilor Snyder Jones made a motion to appoint David Burke as the Planning & Zoning Administrator. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Snyder Jones – Yes

Councilor Fink – Yes
Councilor Rickard – Yes

Motion carried 5-0

6. Report of the Public Works Committee

Councilor Aliff read the Third & Final Reading of **ORDINANCE TO AMEND CHAPTER 15 (“WATER”), ARTICLE III, SECTION 15-25, (“SCHEDULE”) OF THE MIDDLETOWN, VIRGINIA CODE.** Councilor Snyder Jones seconded the reading. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Snyder Jones – Yes

Councilor Fink – Yes
Councilor Rickard – Yes

Motion carried 5-0

Councilor Aliff read the Third & Final Reading of **ORDINANCE TO AMEND CHAPTER 13 (“SEWERS AND SEWAGE DISPOSAL”), ARTICLE I, SECTION 13-3, (“SCHEDULE OF SERVICE OR HOOKUP CHARGES”) OF THE MIDDLETOWN, VIRGINIA CODE.** Councilor Snyder Jones seconded the reading. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Mitchell – Yes
Councilor Snyder Jones – Yes

Councilor Fink – Yes
Councilor Rickard – Yes

Motion carried 5-0

7. Report of Public Safety Committee

Councilor Fink stated nothing to report other than as reported in the packet. Chief Benedict stated Tyler has provided a breakdown of the increased calls for service volume over the last several years. Chief Benedict also advised the need for another full-time officer with the current growth.

8. Report of the Ordinance Committee

Nothing to report

9. Report of the Planning and Zoning Committee

Mayor Harbaugh asked the new Planning & Zoning Administrator David Burke what his main focus is starting out. David stated Main Street and the zoning ordinances.

10. Report of Special Committees

Councilor Rickard shared that FredCo Eats will take place Jan. 31 – Feb. 6 highlighting local restaurants. Those participating in the town are Pan D Endz, Vault & Cellar and Shaffer’s BBQ.

11. New or Unfinished Business

Set Work Session Meeting – February 7, 2022 @ 7:00 p.m.

12. Petitions and Communication

Mayor Harbaugh read the Proclamation for School Choice Week aloud and asked for a consensus vote to adopt the proclamation. All Councilors were in favor and the proclamation was adopted.

13. Adjournment

Mayor Harbaugh adjourned the meeting at 7:20 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh, IV
Mayor