

TOWN OF MIDDLETOWN
TOWN COUNCIL MEETING MINUTES
NOVEMBER 8, 2021 | 7:00 P.M.

The Town of Middletown Town Council meeting was held in the council chambers located at 7875 Church Street, Middletown VA on Monday November 8, 2021 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh IV
Vice Mayor Jeffrey Pennington
Councilor Scott Fink
Councilor Carole Snyder Jones
Councilor Shayla Rickard
Councilor Stephanie Mitchell

Town Council Absent

Councilor Carolyn Aliff

Staff Present

Municipal Clerk Christina Smith
Police Chief Gary Benedict Jr.
Town Manager/Treasurer Rebecca Layman
Public Works Superintendent Les Morefield
Planning & Zoning Administrator Eric Bittner

1. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Snyder Jones made a motion to set the agenda. Councilor Fink seconded the motion. All Councilors were in favor and the agenda was set.

2. Approval of Previous Meeting Minutes

Mayor Harbaugh asked for a motion to approve the minutes. Councilor Pennington made a motion to approve the Town Council Meeting minutes from October 12, 2021. Councilor Rickard seconded the motion. All Councilors were in favor and the minutes were passed.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

Robert Clark – see attached

4. Report of the Facilities Committee

Nothing to report

5. Report of the Personnel and Finance Committee

Councilor Snyder Jones made a motion to approve the Treasurer's Report. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Fink – Yes

Councilor Mitchell – Yes

Councilor Pennington – Yes

Councilor Rickard – Yes

Councilor Snyder Jones – Yes

Motion carried 5-0

6. Report of the Public Works Committee

Councilor Rickard made a motion to award the WWTP Construction Contract to Lantz Construction Company of Winchester, LLC. dba LCW, total bid amount \$7,206,880.00. Councilor Snyder Jones seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Fink – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Rickard – Yes
Councilor Snyder Jones – Yes

Motion carried 5-0

7. Report of Public Safety Committee

Councilor Fink stated nothing to report other than as reported in the packet.

8. Report of the Ordinance Committee

Nothing to report

9. Report of the Planning and Zoning Committee

Councilor Pennington made a motion to approve the SIP for Seasons at Middletown Place. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Fink – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Rickard – Yes
Councilor Snyder Jones – Yes

Reading carried 5-0

10. Report of Special Committees

Nothing to report

11. New or Unfinished Business

Set Work Session Meeting – December 6, 2021 @ 7:00 p.m.

12. Petitions and Communication

Councilor Fink made a motion to approve the Resolution “I’m Just Me Because. All Councilors were in favor and the Resolution was passed.

13. Adjournment

Mayor Harbaugh adjourned the meeting at 7:12 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh, IV
Mayor