

TOWN OF MIDDLETOWN
TOWN COUNCIL MEETING MINUTES
JULY 12, 2021 | 7:00 P.M.

The Town of Middletown Town Council meeting was held in the council chambers located at 7875 Church Street, Middletown VA on Monday July 12, 2021 at 7:00 pm

Town Council Present

Mayor Charles Harbaugh IV
Vice Mayor Jeffrey Pennington
Councilor Carolyn Aliff
Councilor Scott Fink
Councilor Carole Snyder Jones
Councilor Shayla Rickard
Councilor Stephanie Mitchell

Staff Present

Town Manager/Treasurer Rebecca Layman
Planning & Zoning Administrator Eric Bittner
Police Chief Gary Benedict Jr.
Sergeant Brian Thomas

1. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Rickard made a motion to set the agenda. Councilor Snyder Jones seconded the motion. All Councilors were in favor and the agenda was set.

2. Approval of Previous Council Meeting Minutes

Councilor Pennington made a motion to approve the Public Hearing Meeting minutes from June 14, 2021. Councilor Fink seconded the motion. All Councilors were in favor and the minutes were passed.

Councilor Aliff made a motion to approve the Town Council Meeting minutes from June 14, 2021. Councilor Fink seconded the motion. All Councilors were in favor and the minutes were passed.

Councilor Pennington made a motion to approve the Special Meeting minutes from June 21, 2021. Councilor Snyder Jones seconded the motion. All Councilors were in favor and the minutes were passed.

Councilor Aliff made a motion to approve the Joint Public Hearing Meeting minutes from July 6, 2021. Councilor Rickard seconded the motion. All Councilors were in favor and the minutes were passed.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

Karen Beck-Herzog and Pat Kenney with the National Park Service updated the Mayor & Council on the Outdoor Visitor center is back open, new staff, Federal Advisory Committee will be resuming normal business hours and the Land Preservation Committee continues to look for land to purchase in the area to preserve.

Robbie Rhodes – Cedar Creek Grade donated an 1852 land grant from Virginia Governor Joseph Johnson, to his ancestor, John Rhodes. The grant for was for a one-acre lot on Main Street in Middletown.

James Plummer – 7690 Main Street was here to ask Council to consider his request to open a Family Day Home in his residence.

4. Report of the Facilities Committee

Nothing to report

5. Report of the Personnel and Finance Committee

Councilor Snyder Jones made a motion to approve the Treasurer’s Report. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Fink – Yes

Councilor Mitchell – Yes

Councilor Pennington – Yes

Councilor Rickard – Yes

Councilor Aliff – Yes

Councilor Snyder Jones – Yes

Motion carried 6-0

Councilor Snyder Jones made a motion to adopt a Resolution Adopting a Federal Funds Policy Councilor Pennington seconded the reading. Mayor Harbaugh asked for a roll call vote.

Councilor Fink – Yes

Councilor Mitchell – Yes

Councilor Pennington – Yes

Councilor Rickard – Yes

Councilor Aliff – Yes

Councilor Snyder Jones – Yes

Motion carried 6-0

6. Report of the Public Works Committee

Nothing to report

7. Report of Public Safety Committee

Councilor Fink stated nothing to report other than as reported in the packet.

8. Report of the Ordinance Committee

Nothing to report

9. Report of the Planning and Zoning Committee

Councilor Pennington read the First reading of “ORDINANCE TO RE-ENACT SECTION 17-7(A) THE HISTORIC DISTRICT OF THE TOWN OF MIDDLETOWN’S ZONING ORDINANCES. Councilor Snyder Jones seconded the reading. Mayor Harbaugh asked for a roll call vote.

Councilor Fink – Yes

Councilor Mitchell – Yes

Councilor Pennington – Yes

Councilor Rickard – Yes

Councilor Aliff – Yes

Councilor Snyder Jones – Yes

Reading carried 6-0

Councilor Pennington read the Second reading of “ORDINANCE TO RE-ENACT SECTION 17-7(A) THE HISTORIC DISTRICT OF THE TOWN OF MIDDLETOWN’S ZONING ORDINANCES. Councilor Fink seconded the reading. Mayor Harbaugh asked for a roll call vote.

Councilor Fink – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Rickard – Yes
Councilor Aliff – Yes
Councilor Snyder Jones – Yes

Reading carried 6-0

10. Report of Special Committees

11. New or Unfinished Business

Set Special Meeting – August 2, 2021 @ 7:00 p.m.

12. Petitions and Communication

The owner of Commonwealth Rod & Customs, LLC. presented a \$500 donation to the Town of Middletown for the 11th Annual Car, Truck & Tractor Show to be held on August 15, 2021.

13. Adjournment

Mayor Harbaugh adjourned the meeting at 7:30 p.m.

Rebecca Layman
Town Manager/Treasurer

Charles Harbaugh, IV
Mayor