

TOWN OF MIDDLETOWN  
TOWN COUNCIL MEETING MINUTES  
OCTOBER 12, 2021 | 7:00 P.M.

The Town of Middletown Town Council meeting was held in the council chambers located at 7875 Church Street, Middletown VA on Tuesday October 12, 2021 at 7:00 p.m.

**Town Council Present**

Mayor Charles Harbaugh IV  
Vice Mayor Jeffrey Pennington  
Councilor Carolyn Aliff  
Councilor Scott Fink  
Councilor Carole Snyder Jones  
Councilor Shayla Rickard  
Councilor Stephanie Mitchell

**Staff Present**

Municipal Clerk Christina Smith  
Police Chief Gary Benedict Jr.

**1. Set Agenda**

Mayor Harbaugh asked for a motion to set the agenda. Councilor Aliff made a motion to set the agenda. Councilor Rickard seconded the motion. All Councilors were in favor and the agenda was set.

**2. Approval of Previous Meeting Minutes**

Councilor Pennington made a motion to approve the Town Council Meeting minutes from September 13, 2021. Councilor Aliff seconded the motion. All Councilors were in favor and the minutes were passed.

**3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)**

No citizen comments

**4. Report of the Facilities Committee**

Nothing to report

**5. Report of the Personnel and Finance Committee**

Councilor Snyder Jones made a motion to approve the Treasurer's Report. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Fink – Yes

Councilor Mitchell – Yes

Councilor Pennington – Yes

Councilor Rickard – Yes

Councilor Aliff – Yes

Councilor Snyder Jones – Yes

Motion carried 6-0

**6. Report of the Public Works Committee**

Nothing to report

**7. Report of Public Safety Committee**

Councilor Fink stated nothing to report other than as reported in the packet. Chief Gary Benedict stated K9 Edo has been deployed a few times by other agencies.

**8. Report of the Ordinance Committee**

Nothing to report

**9. Report of the Planning and Zoning Committee**

Councilor Pennington read the Third & Final Reading of” PROPOSED ORDINANCE TO AMEND SECTION 17-1 AND 17-6 OF THE TOWN OF MIDDLETOWN’S ZONING CODE”.

Councilor Aliff seconded the reading. Mayor Harbaugh asked for a roll call vote.

Councilor Fink – Yes

Councilor Mitchell – Yes

Councilor Pennington – Yes

Councilor Rickard – Yes

Councilor Aliff – Yes

Councilor Snyder Jones – Yes

Reading carried 6-0

**10. Report of Special Committees**

Mayor Harbaugh announced the Battle of Church Street will take place this Friday at 5:15 p.m., Lighting of the Luminaries will be on Saturday evening at dusk and for everyone to please check out the new Recite Me toolbar on the town website when you get a chance.

**11. New or Unfinished Business**

Set Work Session Meeting – November 1, 2021 @ 7:00 p.m.

**12. Petitions and Communication**

Nothing to report

**13. Adjournment**

Mayor Harbaugh adjourned the meeting at 7:06 p.m.

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Christina Smith  
Municipal Clerk

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Charles Harbaugh, IV  
Mayor