

TOWN OF MIDDLETOWN
TOWN COUNCIL MEETING MINUTES
JUNE 14, 2021 | 7:02 P.M.

The Town of Middletown Town Council meeting was held in the council chambers located at 7875 Church Street, Middletown VA on Monday June 14, 2021 at 7:02 pm

Town Council Present

Mayor Charles Harbaugh IV
Vice Mayor Jeffrey Pennington
Councilor Carolyn Aliff
Councilor Scott Fink
Councilor Carole Snyder Jones
Councilor Shayla Rickard
Councilor Stephanie Mitchell

Staff Present

Town Manager/Treasurer Rebecca Layman
Planning & Zoning Administrator Eric Bittner
Police Chief Gary Benedict Jr.

1. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Rickard made a motion to set the agenda. Councilor Fink seconded the motion. All Councilors were in favor and the agenda was set.

2. Approval of Previous Council Meeting Minutes

Councilor Fink made a motion to approve the Town Council Meeting minutes from May 10, 2021. Councilor Snyder Jones seconded the motion. All Councilors were in favor and the minutes were passed.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

No citizen comments

4. Report of the Facilities Committee

Nothing to report

5. Report of the Personnel and Finance Committee

Councilor Snyder Jones made a motion to approve the Treasurer's Report. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Fink – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Rickard – Yes
Councilor Aliff – Yes
Councilor Snyder Jones – Yes

Motion carried 6-0

Councilor Snyder Jones read the First Reading of “AN ORDINANCE TO BUDGET AND APPROPRIATE FUNDS FOR THE OPERATIONS OF MIDDLETOWN, VIRGINIA FOR THE FISCAL YEAR 2021-2022. Councilor Aliff seconded the reading. Mayor Harbaugh asked for a roll call vote.

Councilor Fink – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Rickard – Yes
Councilor Aliff – Yes
Councilor Snyder Jones – Yes

Reading carried 6-0

Councilor Snyder Jones read the Second Reading of “AN ORDINANCE TO BUDGET AND APPROPRIATE FUNDS FOR THE OPERATIONS OF MIDDLETOWN, VIRGINIA FOR THE FISCAL YEAR 2021-2022. Councilor Aliff seconded the reading. Mayor Harbaugh asked for a roll call vote.

Councilor Fink – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Rickard – Yes
Councilor Aliff – Yes
Councilor Snyder Jones – Yes

Reading carried 6-0

6. Report of the Public Works Committee

Nothing to report

7. Report of Public Safety Committee

Councilor Fink stated nothing to report other than as reported in the packet.

8. Report of the Ordinance Committee

Nothing to report

9. Report of the Planning and Zoning Committee

Nothing to report

10. Report of Special Committees

Councilor Pennington made a motion to approve the Citizen of the Year Award to Tina Clem. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Fink – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Rickard – Yes
Councilor Aliff – Yes
Councilor Snyder Jones – Yes

Motion carried 6-0

11. New or Unfinished Business

Set Special Meeting – June 21, 2021 @ 7:00 p.m.

Set Work Session Meeting – July 6, 2021 @ 7:00 p.m.

12. Petitions and Communication

Nothing to report

13. Adjournment

Mayor Harbaugh adjourned the meeting at 7:10 p.m.

Rebecca Layman
Town Manager/Treasurer

Charles Harbaugh, IV
Mayor