

TOWN OF MIDDLETOWN
TOWN COUNCIL MEETING via TELECOMMUNICATIONS (ZOOM)
MEETING MINUTES
MAY 11, 2020 | 7:00 p.m.

The Middletown Town Council Meeting was held via telecommunications on Monday May 11, 2020 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh, IV
Councilor Carolyn Aliff
Councilor Daryl Terrill
Councilor Jeffrey Pennington
Councilor George Smith
Councilor Shayla Rickard
Councilor Scott Fink

Staff Present

Municipal Clerk Christina Smith
Town Manager/Treasurer Rebecca Layman
Chief Gary Benedict Jr.
Public Work Superintendent Les Morefield
Planning & Zoning Administrator Eric Bittner

1. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Pennington made a motion to approve the agenda. Councilor Aliff seconded the motion. All Councilors were in favor and the agenda was set.

2. Approval of Previous Council Meeting Minutes

Councilor Aliff made a motion to approve the minutes from April 13, 2020 Town Council meeting. Councilor Terrill seconded the motion. All Councilors were in favor and the minutes were passed.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

No citizen comments

4. Report of the Facilities Committee

Nothing to report

5. Report of the Personnel and Finance Committee

Councilor Terrill made a motion to approve the Middletown Scholarship Fund to Joseph Wagner. Councilor Pennington seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Terrill – Yes
Councilor Pennington – Yes

Councilor Smith – Yes
Councilor Rickard – Yes
Councilor Fink – Yes

Motion carried 6-0

Councilor Terrill read the Third & Final Reading of “AN ORDINANCE TO AMEND THE CURRENTLY ADOPTED BUDGET AND APPROPRIATIONS FOR FISCAL YEAR 2019-2020 FOR PURPOSES OF PURCHASING ENGINEER DESIGN AND CONSTRUCTION OVERSIGHT SERVICES FOR THE PROPOSED EXPANSION AND RETROFITTING OF THE TOWN’S SEWER TREATMENT PLANT. THE PROPOSED ADDITIONAL INCREASED SPENDING FOR THE YEAR IS \$261,150.00”. Councilor Pennington seconded the reading. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Terrill – Yes
Councilor Pennington – Yes

Councilor Smith – Yes
Councilor Rickard – Yes
Councilor Fink – Yes

Reading carried 6-0

Councilor Terrill read the First Reading of “AN ORDINANCE TO BUDGET AND APPROPRIATE FUNDS FOR THE OPERATIONS OF MIDDLETOWN, VIRGINIA FOR THE FISCAL YEAR 2020-2021. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Terrill – Yes
Councilor Pennington – No

Councilor Smith – No
Councilor Rickard – Yes
Councilor Fink – Yes

Reading carried 4-2

Councilor Terrill read the Second Reading of “AN ORDINANCE TO BUDGET AND APPROPRIATE FUNDS FOR THE OPERATIONS OF MIDDLETOWN, VIRGINIA FOR THE FISCAL YEAR 2020-2021. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Terrill – Yes
Councilor Pennington – No

Councilor Smith – No
Councilor Rickard – Yes
Councilor Fink – Yes

Reading carried 4-2

6. Report of the Public Works Committee

Nothing to report

7. Report of Public Safety Committee

Councilor Fink read the Calls for Service report provided by the police department.

8. Report of the Ordinance Committee

Nothing to report

9. Report of the Planning and Zoning Committee

Councilor Pennington made a motion to approve the updated Capital Improvement Plan for 2021-2016. Councilor Terrill seconded the reading. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Terrill – Yes
Councilor Pennington – Yes

Councilor Smith – Yes
Councilor Rickard – Yes
Councilor Fink – Yes

Motion carried 6-0

Councilor Pennington made a motion to approve the Section Three Plat for the Villages of Middletown. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Terrill – Yes
Councilor Pennington – Yes

Councilor Smith – Yes
Councilor Rickard – Yes
Councilor Fink – Yes

Motion carried 6-0

10. Report of Special Committees

Mayor Harbaugh announced a July 4th Committee meeting will take place but a date and time is still to be determined.

11. New or Unfinished Business

Set Work Session Meeting date – June 1, 2020 @ 7:00 p.m.

12. Petitions and Communication

The Budget Public Hearing will take place on June 1, 2020 as well as the Emergency Ordinance on Continuity of Government.

13. Adjournment

Mayor Harbaugh adjourned the meeting at 7:13 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh, IV
Mayor