

TOWN OF MIDDLETOWN  
TOWN COUNCIL  
MEETING MINUTES  
FEBRUARY 8, 2021 | 7:00 PM

The Town of Middletown Town Council meeting was held in the council chambers located at 7875 Church Street, Middletown Virginia on Monday February 8, 2021 at 7:00 p.m.

**Town Council Present**

Vice Mayor Jeffrey Pennington  
Councilor Carolyn Aliff  
Councilor Carole Snyder Jones  
Councilor Scott Fink  
Councilor Shayla Rickard  
Councilor Stephanie Mitchell

**Absent**

Mayor Charles Harbaugh IV

**Staff Present**

Town Manager/Treasurer Rebecca Layman  
Police Chief Gary Benedict Jr.

**1. Set Agenda**

Vice Mayor Pennington asked for a motion to set the agenda. Councilor Rickard made a motion to set the agenda. Councilor Aliff seconded the motion. All Councilors were in favor and the agenda was set.

**2. Approval of Previous Council Meeting Minutes**

Councilor Snyder Jones made a motion to approve the minutes from January 11, 2021 Town Council meeting. Councilor Rickard seconded the motion. All Councilors were in favor and the minutes were passed.

**3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)**

No citizen comments

**4. Report of the Facilities Committee**

Nothing to report

**5. Report of the Personnel and Finance Committee**

Councilor Snyder Jones made a motion to approve the treasurer report. Councilor Aliff seconded the motion. Vice Mayor Pennington asked for a roll call vote.

Councilor Snyder Jones – Yes  
Councilor Mitchell – Yes  
Councilor Pennington – Yes

Councilor Rickard – Yes  
Councilor Aliff – Yes  
Councilor Fink – Yes

Motion carried 6-0

**6. Report of the Public Works Committee**

Nothing to report

**7. Report of Public Safety Committee**

Councilor Fink stated nothing to report other than as reported in the packet.

**8. Report of the Ordinance Committee**

Councilor Rickard reported the ordinance committee will meet on Wednesday February 10, 2021 at 7:00 p.m. in the council chambers.

**9. Report of the Planning and Zoning Committee**

Nothing to report

**10. Report of Special Committees**

Nothing to report

**11. New or Unfinished Business**

Set Work Session Meeting – March 1, 2021 @ 7:00 p.m.

**12. Petitions and Communication**

**13. Adjournment**

Vice Mayor Pennington adjourned the meeting at 7:07 p.m.

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Rebecca Layman  
Town Manager/Treasurer

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Charles Harbaugh, IV  
Mayor