

TOWN OF MIDDLETOWN  
TOWN COUNCIL MEETING MINUTES  
MARCH 8, 2021

The Town of Middletown Town Council meeting was held in the council chambers located at 7875 Church Street, Middletown Virginia on Monday March 8, 2021 directly following the Public Hearing at 7:01 pm

**Town Council Present**

Mayor Charles Harbaugh IV  
Vice Mayor Jeffrey Pennington  
Councilor Carolyn Aliff  
Councilor Carole Snyder Jones  
Councilor Scott Fink  
Councilor Shayla Rickard  
Councilor Stephanie Mitchell

**Staff Present**

Town Manager/Treasurer Rebecca Layman  
Police Chief Gary Benedict Jr.

**1. Set Agenda**

Mayor Harbaugh asked for a motion to set the agenda. Councilor Pennington made a motion to set the agenda. Councilor Fink seconded the motion. All Councilors were in favor and the agenda was set.

**2. Approval of Previous Council Meeting Minutes**

Councilor Aliff made a motion to approve the Special Meeting minutes from February 1, 2021. Councilor Rickard seconded the motion. All Councilors were in favor and the minutes were passed.

Councilor Aliff made a motion to approve the Town Council Meeting minutes from February 8, 2021. Councilor Rickard seconded the motion. All Councilors were in favor and the minutes were passed.

**3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)**

No citizen comments

**4. Report of the Facilities Committee**

Nothing to report

**5. Report of the Personnel and Finance Committee**

Councilor Snyder Jones made a motion to approve the treasurer report from January 2021. Councilor Pennington seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder Jones – Yes  
Councilor Mitchell – Yes  
Councilor Pennington – Yes

Councilor Rickard – Yes  
Councilor Aliff – Yes  
Councilor Fink – Yes

Motion carried 6-0

Councilor Snyder Jones made a motion to approve the treasurer report from February 2021. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder Jones – Yes  
Councilor Mitchell – Yes  
Councilor Pennington – Yes

Councilor Rickard – Yes  
Councilor Aliff – Yes  
Councilor Fink – Yes

Motion carried 6-0

Councilor Snyder Jones made a motion to amend the 2020-21 budget to appropriate funds for the purposes of connecting water lines from Lost Pond Court to the Madison Stickley property in the amount of \$32,625.50. Councilor Pennington seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder Jones – Yes  
Councilor Mitchell – Yes  
Councilor Pennington – Yes

Councilor Rickard – Yes  
Councilor Aliff – Yes  
Councilor Fink – Yes

Motion carried 6-0

**6. Report of the Public Works Committee**

Nothing to report

**7. Report of Public Safety Committee**

Councilor Fink stated nothing to report other than as reported in the packet.

**8. Report of the Ordinance Committee**

Nothing to report

**9. Report of the Planning and Zoning Committee**

Nothing to report

**10. Report of Special Committees**

Mayor Harbaugh reported the town's Easter egg hunt will take place on April 3, 2021 at 11 a.m.

**11. New or Unfinished Business**

Set Work Session Meeting – April 5, 2021 @ 7 p.m.

## **12. Petitions and Communication**

Mayor Harbaugh reported the following upcoming committee meetings:

- a. Public Works Committee Meeting – March 11, 2021 @ 7 p.m. and March 15, 2021 @ 7 p.m.
- b. Ordinance Committee Meeting – March 24, 2021 @ 7 p.m.
- c. Finance Committee Meeting – April 5, 2021 @ 6 p.m.
- d. Mayor Harbaugh introduced Legacy Christian Academy Head Coach Tim Nicewarmer who presented the town with a \$100.00 donation for the use of the baseball field.

## **13. Adjournment**

Mayor Harbaugh adjourned the meeting at 7:11 p.m.

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Rebecca Layman  
Town Manager/Treasurer

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Charles Harbaugh, IV  
Mayor