

TOWN OF MIDDLETOWN
TOWN COUNCIL
MEETING MINUTES
JANUARY 11, 2021 | 7:00 PM

The Middletown Town Council Meeting was held its Town Council meeting in the Council Chambers located at 7875 Church Street, Middletown Virginia on Monday January 11, 2021 at 7:00 p.m. following the Joint Public Hearing.

Town Council Present

Mayor Charles Harbaugh IV
Councilor Jeffrey Pennington
Councilor Carolyn Aliff
Councilor Carole Snyder Jones
Councilor Scott Fink
Councilor Shayla Rickard
Councilor Stephanie Mitchell

Staff Present

Municipal Clerk Christina Smith
Planning & Zoning Administrator Eric Bittner
Police Chief Gary Benedict Jr.

1. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Aliff made a motion to set the agenda. Councilor Snyder Jones seconded the motion. All Councilors were in favor and the agenda was set.

2. Approval of Previous Council Meeting Minutes

Councilor Rickard made a motion to approve the minutes from December 14, 2020 Town Council meeting. Councilor Fink seconded the motion. All Councilors were in favor and the minutes were passed.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

No citizen comments

4. Report of the Facilities Committee

Nothing to report

5. Report of the Personnel and Finance Committee

Councilor Snyder Jones stated bank statements had not arrived via USPS therefore we will postpone approving the treasurer's report until the February's Town Council meeting.

6. Report of the Public Works Committee

Nothing to report

7. Report of Public Safety Committee

Councilor Fink stated nothing other than as reported in the packet. Chief Benedict reported we have a new part-time officer, Sandy Seavaugh who will be a great asset to the department.

8. Report of the Ordinance Committee

Councilor Rickard reported she plans to hold an ordinance committee meeting on Wednesday January 13, 2021 at 7:00 p.m.

9. Report of the Planning and Zoning Committee

Councilor Pennington read the Third & Final Reading in the form of a motion of “AN ORDINANCE TO AMEND SECTION 17-8 OF THE ZONING ORDINANCE, FLOODPLAIN ZONES – GENERAL PROVISIONS”. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder Jones – Yes
Councilor Mitchell – Yes
Councilor Pennington – Yes

Councilor Rickard – Yes
Councilor Aliff – Yes
Councilor Fink – Yes

Motion carried 6-0

10. Report of Special Committees

Nothing to report

11. New or Unfinished Business

Set Work Session Meeting – February 1, 2021 @ 7:00 p.m.

12. Petitions and Communication

Mayor Harbaugh read an email received from citizen Heather Ambrose. Ms. Ambrose expressed her appreciation for the rolling concerts and live music during the holiday.

Mayor Harbaugh recognized former Town Council member George “Jay” Smith for his years of service to the community and presented him with a plaque.

13. Adjournment

Mayor Harbaugh adjourned the meeting at 7:20 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh, IV
Mayor