

TOWN OF MIDDLETOWN
TOWN COUNCIL
MEETING MINUTES
December 14, 2020

The Middletown Town Council Meeting was held its Town Council meeting in the Council Chambers located at 7875 Church Street, Middletown Virginia on Monday December 14, 2020 following the Joint Public Hearing.

Town Council Present

Mayor Charles Harbaugh IV
Councilor Jeffrey Pennington
Councilor Carolyn Aliff
Councilor George Smith
Councilor Carole Snyder Jones
Councilor Scott Fink
Councilor Shayla Rickard

Staff Present

Town Manager/Treasurer Rebecca Layman
Planning & Zoning Administrator Eric Bittner

1. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Pennington made a motion to set the agenda. Councilor Rickard seconded the motion. All Councilors were in favor and the agenda was set.

2. Approval of Previous Council Meeting Minutes

Councilor Snyder Jones made a motion to approve the minutes from November 9, 2020 Town Council meeting. Councilor Aliff seconded the motion. All Councilors were in favor and the minutes were passed.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

No citizen comments

4. Report of the Facilities Committee

Nothing to report

5. Report of the Personnel and Finance Committee

Councilor Snyder Jones made a motion to approve the Treasurer report. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder Jones – Yes
Councilor Smith – Yes
Councilor Pennington – Yes

Councilor Rickard – Yes
Councilor Aliff – Yes
Councilor Fink – Yes

Motion carried 6-0

6. Report of the Public Works Committee

Nothing to report

7. Report of Public Safety Committee

Councilor Fink stated nothing other than as reported in the packet.

8. Report of the Ordinance Committee

Councilor Rickard reported she plans to schedule a meeting with the town attorney to discuss ordinance changes.

9. Report of the Planning and Zoning Committee

Councilor Pennington read the First Reading of “AN ORDINANCE TO AMEND SECTION 17-8 OF THE ZONING ORDINANCE, FLOODPLAIN ZONES – GENERAL PROVISIONS”.

Councilor Pennington read the Second Reading of “AN ORDINANCE TO AMEND SECTION 17-8 OF THE ZONING ORDINANCE, FLOODPLAIN ZONES – GENERAL PROVISIONS”.

10. Report of Special Committees

Nothing to report

11. New or Unfinished Business

Set Work Session Meeting – January 4, 2021 @ 7:00 p.m.

12. Petitions and Communication

Councilor Pennington reported that the December Planning Commission meeting has been cancelled.

Mayor Harbaugh recognized Middletown resident and Belle Grove supervisor Dennis Campbell for his years of service and retirement.

13. Adjournment

Mayor Harbaugh adjourned the meeting at 7:17 p.m.

Rebecca Layman
Town Manager/Treasurer

Charles Harbaugh, IV
Mayor