

TOWN OF MIDDLETOWN
TOWN COUNCIL
MEETING MINUTES
June 8, 2020 | 7:00 p.m.

The Middletown Town Council Meeting was held its Town Council meeting in the Council Chambers located at 7875 Church Street, Middletown Virginia on Monday June 8, 2020 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh, IV
Councilor Carolyn Aliff
Councilor Daryl Terrill
Councilor Jeffrey Pennington
Councilor George Smith
Councilor Shayla Rickard
Councilor Scott Fink

Staff Present

Municipal Clerk Christina Smith
Town Manager/Treasurer Rebecca Layman

1. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Aliff made a motion to approve the agenda. Councilor Terrill seconded the motion. All Councilors were in favor and the agenda was set.

2. Approval of Previous Council Meeting Minutes

Councilor Pennington made a motion to approve the minutes from May 11, 2020 Town Council meeting and the minutes from the Public Hearing on June 1, 2020. Councilor Aliff seconded the motion. All Councilors were in favor and the minutes were passed.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

No citizen comments

4. Report of the Facilities Committee

Councilor Smith announced his term ends in December of this year and he will not run again. He stated he has enjoyed his time serving on council during his 8 year tenure.

5. Report of the Personnel and Finance Committee

Councilor Terrill made a motion to approve the Treasurer report from May 2020. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Terrill – Yes
Councilor Pennington – Yes

Councilor Smith – Yes
Councilor Rickard – Yes
Councilor Fink – Yes

Motion carried 6-0

Councilor Terrill made a motion to approve the Treasurer report from June 2020. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Terrill – Yes
Councilor Pennington – Yes

Councilor Smith – Yes
Councilor Rickard – Yes
Councilor Fink – Yes

Motion carried 6-0

6. Report of the Public Works Committee

Nothing to report

7. Report of Public Safety Committee

Councilor Fink stated the Calls for Service are as reported in the packet.

8. Report of the Ordinance Committee

Councilor Terrill made a motion to approve an “EMERGENCY ORDINANCE TO CONTINUE TEMPORARY CHANGES IN CERTAIN DEADLINES AND TO MODIFY PUBLIC MEETING AND PUBLIC HEARING PRACTICES AND PROCEDURES TO ADDRESS CONTINUITY OF OPERATIONS ASSOCIATED WITH PANDEMIC DISASTER”. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Terrill – Yes
Councilor Pennington – Yes

Councilor Smith – Yes
Councilor Rickard – Yes
Councilor Fink – Yes

Motion carried 6-0

9. Report of the Planning and Zoning Committee

Nothing to report

10. Report of Special Committees

Mayor Harbaugh announced the nomination for the Citizen of the Year Award as Barry Lee. Councilor Pennington made a motion to name Barry Lee as the 2020 recipient of the Citizen of the Year Award. Councilor Rickard seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Terrill – Yes
Councilor Pennington – Yes

Councilor Smith – Yes
Councilor Rickard – Yes
Councilor Fink – Yes

Motion carried 6-0

11. New or Unfinished Business

Set Work Session Meeting date – July 6, 2020 @ 7:00 p.m.

12. Petitions and Communication

Councilor Pennington updated the Mayor & Council and those in attendance on the Richmond Home Proffers. He advised the Planning Commission will have to hold another Public Hearing as they did not have a quorum at the Joint Public Hearing held on May 22, 2020. The Public Hearing of the Planning Commission will take place on Monday June 22, 2020 at 7:00 p.m.

13. Adjournment

Mayor Harbaugh adjourned the meeting at 7:12 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh, IV
Mayor