

MIDDLETOWN TOWN COUNCIL
MEETING MINUTES
JANUARY 13, 2020 | 7:00 p.m.

The Middletown Town Council Meeting was held in the Council Chambers, 7875 Church Street Middletown, VA on Monday January 13, 2020 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh, IV
Councilor Carolyn Aliff
Councilor Daryl Terrill
Councilor Jeffrey Pennington
Councilor George Smith
Councilor Scott Fink

Staff Present

Town Manager/Treasurer Rebecca Layman
Chief Gary Benedict Jr.

1. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Pennington made a motion to set the agenda. Councilor Fink seconded the motion. All Councilors were in favor and the agenda was set.

2. Approval of Previous Council Meeting Minutes

Councilor Aliff made a motion to approve the minutes from December 9, 2019 Town Council meeting. Councilor Terrill seconded the motion. All Councilors were in favor and the minutes were passed.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

Tim Allowatt, owner of iDeal Furniture located at 7724 Main Street, Middletown was here to present Chief Mark Dalton and the Middletown Fire Department a donation in the amount of \$1,030, proceeds from a raffle Mr. Allowatt put together in order to raise funds for the fire department.

Back Creek Supervisor Shawn Graber PO Box 345, Middletown was here to inform Mayor, Council and town citizens that he would be holding a Meet and Greet on Saturday January 25, 2020 at 10:30 a.m. in the Town of Middletown Council Chambers.

4. Report of the Facilities Committee

Nothing to report

5. Report of the Personnel and Finance Committee

Councilor Fink made a motion to approve the Treasurer report. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Pennington – Yes

Councilor Terrill – Yes

Councilor Smith – Yes

Councilor Fink – Yes

Motion carried 5-0

Councilor Fink made a motion to accept Councilor Carole Snyder Jones resignation effective January 1, 2020. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Smith – Yes

Councilor Pennington – Yes

Councilor Fink – Yes

Councilor Terrill – Yes

Motion carried 5-0

6. Report of the Public Works Committee

Nothing to report

7. Report of Public Safety Committee

Councilor Fink stated police calls are in the packet.

8. Report of the Ordinance Committee

Nothing to report

9. Report of the Planning and Zoning Committee

Councilor Pennington made a motion to appoint Michele Snyder as Interim Zoning Administrator. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Smith – Yes

Councilor Pennington – Yes

Councilor Fink – Yes

Councilor Terrill – Yes

Motion carried 5-0

10. Report of Special Committees

Nothing to report

11. New or Unfinished Business

Set Work Session Meeting date – February 3, 2020 @ 7:00 p.m.

12. Petitions and Communication

Nothing to report

13. Adjournment

Mayor Harbaugh adjourned the meeting at 7:15 p.m.

Rebecca Layman
Town Manager/Treasurer

Charles Harbaugh, IV
Mayor