

**MIDDLETOWN PLANNING COMMISSION
MEETING
Monday January 27th, 2020 | 7:00 p.m.**

Commission Present

Mark Dalton –Chair (01/2022)
Joan Roche – Vice Chair (06/2022)
Kimberly Begnaud (04/2020)
Marco Furman (04/2020)

Commission Absent

Alexandra Hannigan

Staff

Michele Snyder - Zoning Administrator

Meeting Minutes

CALL TO ORDER

Chairman Dalton called the meeting to order at 7:00 pm.

ROLL CALL

Mark Dalton, Marco Furman, Kim Begnaud, Joan Roche Present

Alexandra Hannigan not present

Jeff Pennington not present

SET AGENDA

Vice Chair Roche made a motion to set the agenda. All Commissioners were in favor.

UNFINISHED BUSINESS

November pc meeting minutes approved

No report from Zoning department, a zoning administrator job has been offered to a candidate

CIP

Fire Department was added to the budget under public safety

NEW BUSINESS

Historic District Overlay

Councilman Darryl gave a brief history on the origin of the historic district overlay

The new ordinance establishes the historic district overlay, but does not have any regulations for homes within the district, it is more a way of recognizing the district.

The district is already on the National Register, but it is not recognized within the town itself, this ordinance will allow it

PC agreed to research the Comp Plan, and make sure the historic overlay matches up with any current ordinances or plans

PC Commission Secretary

Previous zoning administrator used to take PC meeting notes, Chairman Dalton asked for a volunteer to cover this responsibility until a new administrator is hired, or an alternative is found, resolved.

Marco Furman agreed to cover the minutes until a resolution is found

MTND

PC reviewed the MTND over the past month to remove any conflicts or irregularities

Chairman Dalton wanted to confirm the fees for zoning were figured out, and they were enough to pay for any administration cost that is incurred by the town

Chairman Dalton requested having the lot sizes defined, as far as small lot, medium lot, and large lot. They are mentioned in the MTND but there is nothing defining this actual size

Chairman Dalton and Commissioner Furman discussed the setbacks on the lots, as the current MTND does not clearly defined setbacks, there is also not a large enough setback due to Fire safety and other concerns. The current definitions leave an option of 0- "x" feet which allows the developer to choose an unsafe setback

ADJOURNMENT

Vice Chair Joan Roche made a motion to adjourn, planning commission voted to adjourn.

Marco Furman
Planning Commissioner

Mark Dalton
Chairman