

MIDDLETOWN TOWN COUNCIL
MEETING MINUTES
SEPTEMBER 10, 2018

The Middletown Town Council Meeting was held in the Council Chambers, 7875 Church Street Middletown, VA on Monday September 10, 2018 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh, IV
Councilor Thomas Simon
Councilor George Smith
Councilor Jeffrey Pennington
Councilor Scott Fink

Town Council Absent

Councilor Carolyn Aliff
Councilor Carole Snyder Jones

Staff Present

Municipal Clerk Christina Smith
Chief Gary Benedict Jr.

1. Call to Order

Mayor Harbaugh called the meeting to order at 7:00 p.m.

2. Moment of Silence

Mayor Harbaugh called for a moment of silence.

3. Pledge of Allegiance

Mayor Harbaugh led those present in the Pledge of Allegiance.

4. Roll Call

All Councilors were present with the exception of Councilor Aliff and Councilor Snyder Jones.

5. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Simon made a motion to set the agenda. Councilor Fink seconded the motion. All Councilors were in favor.

6. Approval of Previous Council Meeting Minutes

Councilor Pennington made a motion to approve the minutes from the August 14, 2018 Town Council meeting. Councilor Fink seconded the motion. All Councilors were in favor and the Town Council minutes were passed.

7. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

Andrew Schaeffer 2430 Third St. was here to address concerns regarding drainage issues at his property and stated he is on edge with the hurricane coming. He asked the town to please look into this issue and provide feedback on how they will remedy the situation.

Patricia Sinclair 2404 Greenbriar Rd. was here to present pictures and video of the culvert on Senseney Ave. stating it is insufficient for the runoff from the rain we have had and is concerned about her property suffering from flooding issues. She advised Council and Mayor that she and adjoining property owners are willing to allow the town to run drainage lines through their properties to remedy the situation.

8. Report of the Facilities Committee

Nothing to report

9. Report of the Personnel and Finance Committee

Councilor Fink made a motion to approve the Treasurer report. Councilor Pennington seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Pennington – Yes
Councilor Simon – Yes

Councilor Smith – Yes
Councilor Fink – Yes

Motion carried 4-0

10. Report of the Public Works Committee

Councilor Smith made a motion to approve the Third & Final Reading of “AN ORDINANCE AWARDING USE OF PARK LAND FOR DEVELOPMENT OF A FOOTBALL FIELD”. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Pennington – Yes
Councilor Simon – Yes

Councilor Smith – Yes
Councilor Fink – Yes

Motion carried 4-0

11. Report of Public Safety Committee

Councilor Fink stated police calls and case reviews are in the packet. Chief Gary Benedict Jr. stated we were awarded a DMV grant in the amount of \$3700.00 to be used towards traffic enforcement.

12. Report of the Ordinance Committee

Councilor Simon made a motion to approve the First Reading of “AN ORDINANCE TO AMEND SECTION 15-25 WATER RATES TO REDUCE SERVICE CHARGE”. Councilor Pennington seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Pennington – Yes
Councilor Simon – Yes

Councilor Smith – Yes
Councilor Fink – Yes

Motion carried 4-0

Councilor Simon made a motion to approve the Second Reading of “AN ORDINANCE TO AMEND SECTION 15-25 WATER RATES TO REDUCE SERVICE CHARGE”. Councilor Pennington seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Pennington – Yes
Councilor Simon – Yes

Councilor Smith – Yes
Councilor Fink – Yes

Motion carried 4-0

13. Report of the Planning and Zoning Committee

Councilor Pennington made a motion to approve Village of Middletown Subdivision Plat contingent of Deed of Dedication and Bond Estimate Phase 1. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Pennington – Yes
Councilor Simon – Yes

Councilor Smith – Yes
Councilor Fink – Yes

Motion carried 4-0

14. Report of Special Committees

Mayor Harbaugh reported the Farm to Table event held on Sunday September 9, 2018 was a success. A total of \$25,000 was raised for NW Works. He thanked the Middletown Fire Dept. for opening their doors to host the event on such short notice due to the rain.

15. New or Unfinished Business

Set Work Session Meeting date – Monday October 1, 2018 @ 7:00 p.m.

16. Petitions and Communication

Fire Chief Mark Dalton was in attendance and advised the department has plans put in place for the upcoming hurricane.

17. Adjournment

Mayor Harbaugh adjourned the meeting at 7:16 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh, IV
Mayor