

MIDDLETOWN TOWN COUNCIL  
MEETING MINUTES  
SEPTEMBER 11, 2017

The Middletown Town Council Meeting was held in the Council Chambers, 7875 Church Street Middletown, VA on Monday September 11, 2017 at 7:00 p.m.

**Town Council Present**

Mayor Charles Harbaugh, IV  
Councilor Thomas Simon  
Councilor Carole Snyder Jones  
Councilor Jeffrey Pennington  
Councilor Carolyn Aliff  
Councilor Scott Fink  
Councilor George Smith

**Staff Present**

Municipal Clerk Christina Smith  
Police Chief Gary Benedict Jr.

**1. Call to Order**

Mayor Harbaugh called the meeting to order at 7:00 p.m.

**2. Moment of Silence**

Mayor Harbaugh called for a moment of silence.

**3. Pledge of Allegiance**

Mayor Harbaugh led those present in the Pledge of Allegiance.

**4. Roll Call**

All Councilors were present.

**5. Set Agenda**

Mayor Harbaugh asked for a motion to set the agenda. Councilor Snyder Jones made a motion to set the agenda. Councilor Simon seconded the motion. All Councilors were in favor.

**6. Citizen Comments**

Raymond Steele at 7706 Church Street came to present the Mayor and Town Council with a donation check in the amount of \$1000.00 for the Middletown Veterans Memorial. The name of the donor was not disclosed. Mr. Steele also advised that he would like the Town to take a larger part in the everyday upkeep and operations of the memorial. He stated he is not resigning from his current position/responsibilities but would appreciate more help and involvement from the Town.

**7. Approval of Previous Council Meeting Minutes**

Councilor Fink made a motion to approve the minutes from the August 14, 2017 Town Council meeting. Councilor Pennington seconded the motion. All Councilors were in favor and the Town Council minutes were passed.

**8. Report of the Facilities Committee**

Nothing to report

**9. Report of the Personnel and Finance Committee**

Councilor Snyder Jones made a motion to approve the Treasurer report. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes                      Councilor Smith – Yes  
Councilor Pennington – Yes              Councilor Snyder Jones – Yes  
Councilor Simon – Yes                      Councilor Fink – Yes

Motion carried 6-0

**10. Report of the Public Works Committee**

Nothing to report

**11. Report of Public Safety Committee**

Councilor Fink stated nothing to report other than the handouts in the packet.

**12. Report of the Ordinance Committee**

Councilor Simon read the First reading of “AN ORDINANCE TO REVISE CHAPTER 19, BUILDING MAINTENACE CODE”.

Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes                      Councilor Smith – Yes  
Councilor Pennington – Yes              Councilor Snyder Jones – Yes  
Councilor Simon – Yes                      Councilor Fink – Yes

Motion carried 6-0

Councilor Simon read the Second reading of “AN ORDINANCE TO REVISE CHAPTER 19, BUILDING MAINTENACE CODE”.

Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes                      Councilor Smith – Yes  
Councilor Pennington – Yes              Councilor Snyder Jones – Yes  
Councilor Simon – Yes                      Councilor Fink – Yes

Motion carried 6-0

**13. Report of the Planning and Zoning Committee**

Nothing to report

**14. Report of Special Committees**

Nothing to report

**15. New or Unfinished Business**

Set Work Session Meeting date – Monday October 2, 2017 @ 7:00 p.m.

**16. Petitions and Communication**

Nothing to report

**17. Adjournment**

Mayor Harbaugh adjourned the meeting at 7:06 p.m.

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Christina Smith  
Municipal Clerk

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Charles Harbaugh IV  
Mayor