

MIDDLETOWN TOWN COUNCIL
MEETING MINUTES
NOVEMBER 13, 2018

The Middletown Town Council Meeting was held in the Council Chambers, 7875 Church Street Middletown, VA on Monday November 13, 2018 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh, IV
Councilor Carolyn Aliff
Councilor Jeffrey Pennington
Councilor George Smith
Councilor Carole Snyder Jones
Councilor Scott Fink

Via Telephone

Councilor Thomas Simon

Staff Present

Municipal Clerk Christina Smith
Chief Gary Benedict Jr.
Treasurer/Town Manager Rebecca Layman

1. Call to Order

Mayor Harbaugh called the meeting to order at 7:00 p.m.

2. Moment of Silence

Mayor Harbaugh called for a moment of silence.

3. Pledge of Allegiance

Mayor Harbaugh led those present in the Pledge of Allegiance.

4. Roll Call

All Councilors were present. Councilor Simon attended the meeting via telephone from California due to a prior work commitment.

5. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Pennington amended the agenda removing "A motion to approve the revised Planning Commission By-Laws. Councilor Fink made a motion to set the amended agenda. Councilor Snyder Jones seconded the motion. All Councilors were in favor and the agenda was set.

6. Approval of Previous Council Meeting Minutes

Councilor Aliff made a motion to approve the minutes from the October 9, 2018 Town Council meeting. Councilor Snyder Jones seconded the motion. All Councilors were in favor and the Town Council minutes were passed.

7. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

Yancey Sine 2130 Mark Drive stated he would like to see 24 hour police coverage from our police department. He said he appreciates everything our police department does to keep the community safe but thinks the town would benefit from 24 hour coverage. He said it takes Frederick County to long to respond when there is an issue after hours.

8. Report of the Facilities Committee

Nothing to report

9. Report of the Personnel and Finance Committee

Councilor Snyder Jones made a motion to approve the Treasurer report. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Pennington – Yes

Councilor Simon – Yes

Councilor Smith – Yes

Councilor Fink – Yes

Councilor Snyder Jones – Yes

Motion carried 6-0

10. Report of the Public Works Committee

Nothing to report

11. Report of Public Safety Committee

Councilor Fink stated police calls and case reviews are in the packet.

12. Report of the Ordinance Committee

Councilor Aliff made a motion to approve the Third & Final Reading of “AN ORDINANCE TO UPDATE PORTIONS OF CHAPTER IV THROUGH VI AND THE ADDITION OF ARTICLE XI”. Councilor Pennington seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Pennington – Yes

Councilor Simon – Yes

Councilor Smith – Yes

Councilor Fink – Yes

Councilor Snyder Jones – Yes

Motion carried 6-0

13. Report of the Planning and Zoning Committee

Nothing to report

14. Report of Special Committees

Mayor Harbaugh reported we will again host the Lighting of the Luminaries in honor of the 964 fallen soldiers on Saturday October 20, 2018 at 7:00 p.m. Anyone interested in volunteering to help there will be a sign up sheet available after the meeting.

15. New or Unfinished Business

Set Work Session Meeting date – Monday December 3, 2018 @ 7:00 p.m.

16. Petitions and Communication

Councilor Snyder Jones made a motion that the Middletown Town Council convenes in a Closed Session, under Section 2.2-3711 (A) 1 of Code of Virginia for the discussion of Personnel Issues. Councilor Aliff seconded the motion. All Councilors were in favor and the Council went into Closed Session.

Councilor Snyder Jones read the Middletown Town Council out of Closed Session at 7:50 p.m.

17. Adjournment

Mayor Harbaugh adjourned the meeting at 7:50 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh, IV
Mayor