

MIDDLETOWN TOWN COUNCIL
MEETING MINUTES
MAY 14, 2018 | 7:00 p.m.

The Middletown Town Council Meeting was held in the Council Chambers, 7875 Church Street Middletown, VA on Monday May 14, 2018 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh, IV
Councilor Thomas Simon
Councilor Carole Snyder Jones
Councilor Carolyn Aliff
Councilor Jeffrey Pennington
Councilor Scott Fink

Town Council Absent

Councilor George Smith

Staff Present

Town Manager/Treasurer Rebecca Layman
Police Chief Gary Benedict Jr.
Municipal Clerk Christina Smith

1. Call to Order

Mayor Harbaugh called the meeting to order at 7:00 p.m.

2. Moment of Silence

Mayor Harbaugh called for a moment of silence.

3. Pledge of Allegiance

Mayor Harbaugh led those present in the Pledge of Allegiance.

4. Roll Call

All Councilors were present with the exception of Councilor Smith.

5. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Snyder Jones made a motion to set the agenda. Councilor Fink seconded the motion. All Councilors were in favor.

6. Approval of Previous Council Meeting Minutes

Councilor Simon made a motion to approve the minutes from the April 9, 2018 Town Council meeting. Councilor Fink seconded the motion. All Councilors were in favor and the Town Council minutes were passed.

7. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

No citizen comments

8. Report of the Facilities Committee

Nothing to report

9. Report of the Personnel and Finance Committee

Councilor Snyder Jones made a motion to approve the Treasurer report. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Pennington – Yes
Councilor Simon – Yes
Councilor Snyder Jones – Yes
Councilor Fink – Yes

Motion carried 5-0

Councilor Snyder Jones made a motion to approve the Resolution on Banking Deposits for the Town of Middletown. Councilor Pennington seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Pennington – Yes
Councilor Simon – Yes
Councilor Snyder Jones – Yes
Councilor Fink – Yes

Motion carried 5-0

Councilor Snyder Jones made a motion to approve the Resolution on Clearing Town Books at time of transition to current Treasurer for the Town of Middletown. Councilor Finks seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Pennington – Yes
Councilor Simon – Yes
Councilor Snyder Jones – Yes
Councilor Fink – Yes

Motion carried 5-0

Councilor Snyder Jones made a motion to approve the Middletown Scholarship Fund to Emma Gill of Middletown. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Pennington – Yes
Councilor Simon – Yes
Councilor Snyder Jones – Yes
Councilor Fink – Yes

Motion carried 5-0

10. Report of the Public Works Committee

Nothing to report

11. Report of Public Safety Committee

Councilor Fink stated police calls and case reviews are in the packet.

12. Report of the Ordinance Committee

Nothing to report

13. Report of the Planning and Zoning Committee

Councilor Pennington made a motion to approve the re-appointment of Planning Commission member Joan Roche. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Snyder Jones – Yes

Councilor Pennington – Yes

Councilor Fink – Yes

Councilor Simon – Yes

Motion carried 5-0

14. Report of Special Committees

Mayor Harbaugh presented Shawn Hibbard with a recognition plaque as Project Manager for assisting with the ball field at the Town Park.

15. New or Unfinished Business

Set Work Session Meeting date – Monday June 4, 2018 @ 7:00 p.m.

16. Petitions and Communication

Nothing to report

17. Adjournment

Mayor Harbaugh adjourned the meeting at 7:05 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh IV
Mayor