

MIDDLETOWN TOWN COUNCIL  
MEETING MINUTES  
MARCH 14, 2016  
7:00 p.m.

The Middletown Town Council Meeting was held in the Council Chamber, 7875 Church Street, Middletown, VA on Monday March 14, 2016 at 7:00 p.m.

**Town Council Present**

Mayor Charles Harbaugh, IV  
Councilor Carolyn Aliff  
Councilor Jeffrey Pennington  
Councilor George Smith  
Councilor Carole Snyder Jones  
Councilor Scott Fink

**Town Council Absent**

Councilor Tom Simon

**Staff Present**

Clerk Christina Smith

**1. Call to Order**

Mayor Harbaugh called the meeting to order at 7:00 p.m.

**2. Moment of Silence**

Mayor Harbaugh asked for a moment of silence.

**3. Pledge of Allegiance**

Mayor Harbaugh led those present in the Pledge of Allegiance.

**4. Roll Call**

All Councilors were present with the exception of Councilor Simon.

**5. Set Agenda**

Mayor Harbaugh asked for a motion to set the agenda. Councilor Snyder Jones made a motion to set the agenda. Councilor Aliff seconded the motion. All Councilors were in favor and the agenda was set.

**6. Citizen Comments**

No citizen comments

**7. Approval of Previous Council Meeting Minutes**

Mayor Harbaugh asked for a motion to approve the February 8, 2016 minutes. Councilor Aliff made a motion to approve the minutes. Councilor Snyder Jones seconded the motion. All Councilors were in favor and the Town Council minutes were approved.

**8. Report of the Facilities Committee**

Nothing to report

**9. Report of the Personnel and Finance Committee**

Councilor Snyder Jones made a motion to approve the Treasurer report. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes                      Councilor Snyder Jones – Yes  
Councilor Pennington – Yes              Councilor Fink – Yes  
Councilor Smith – Yes

Motion carried 5-0

**10. Report of the Public Works Committee**

Nothing to report

**11. Report of Public Safety Committee**

Councilor Aliff stated nothing to report other than the handouts in the packet.

**12. Report of the Ordinance Committee**

Councilor Pennington made a motion for the Third Reading of “AN ORDINANCE TO PROVIDE FOR PARTICIPATION BY A MEMBER OF THE TOWN COUNCIL IN TOWN MEETINGS FROM A REMOTE LOCATION BY ELECTRONIC COMMUNICATION MEANS.” Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes                      Councilor Snyder Jones – Yes  
Councilor Pennington – Yes              Councilor Fink – Yes  
Councilor Smith – Yes

Motion carried 5-0

Councilor Pennington made a motion for the Final Reading of “AN ORDINANCE TO PROVIDE FOR PARTICIPATION BY A MEMBER OF THE TOWN COUNCIL IN TOWN MEETINGS FROM A REMOTE LOCATION BY ELECTRONIC COMMUNICATION MEANS.” Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes                      Councilor Snyder Jones – Yes  
Councilor Pennington – Yes              Councilor Fink – Yes  
Councilor Smith – Yes

Motion carried 5-0

**13. Report of the Planning and Zoning Committee**

Councilor Fink made a motion to approve the re-appointment of Mark Brown to the Planning Commission. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Abstain  
Councilor Pennington – No  
Councilor Smith – No

Councilor Snyder Jones – No  
Councilor Fink – No

Motion denied 4-0

Councilor Fink made a motion to approve the re-appointment of Gil Barrington to the Planning Commission. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Abstain  
Councilor Pennington – No  
Councilor Smith – No

Councilor Snyder Jones – No  
Councilor Fink – No

Motion denied 4-0

**14. Report of Special Committee**

Josh Cohen the new owner of the Wayside Theatre to attend the upcoming Committee meeting to discuss the new business he is bringing to Middletown.

**15. New or Unfinished Business**

- a. Set Committee Meeting date – March 22, 2016 @ 7:00 p.m.
- b. Set Work Session Meeting date – April 4, 2016 @ 7:00 p.m.

**16. Petitions and Communications**

Mayor Harbaugh read a thank you letter from Cedar Creek Battlefield Foundation for our continued support and for sponsoring the cannon for the 2015 re-enactment.

**17. Adjournment**

Mayor Harbaugh adjourned the meeting at 7:11 p.m.

\_\_\_\_\_  
Christina Smith  
Clerk

\_\_\_\_\_  
Charles H. Harbaugh, IV  
Mayor