

MIDDLETOWN TOWN COUNCIL
MEETING MINUTES
JANUARY 9, 2017

The Middletown Town Council Meeting was held in the Council Chamber, 7875 Church Street, Middletown, VA on Monday January 9, 2017 at 7:30 p.m.

Town Council Present

Mayor Charles Harbaugh, IV
Councilor Tom Simon
Councilor Jeff Pennington
Councilor Carolyn Aliff
Councilor George Smith
Councilor Scott Fink

Absent

Councilor Carole Snyder Jones

Staff Present

Christina Smith, Municipal Clerk
Rebecca Layman, Town Manager/Treasurer
Officer Warren M. Houde

1. Call to Order

Mayor Harbaugh called the meeting to order at 7:30 p.m.

2. Moment of Silence

Mayor Harbaugh called for a moment of silence.

3. Pledge of Allegiance

Mayor Harbaugh led those present in the Pledge of Allegiance.

4. Roll Call

All Councilors were present with the exception of Councilor Snyder Jones.

5. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Simon made a motion to amend the agenda tabling the First and Second reading of both "AN ORDINANCE TO REVISE PENALTY AND PROVISIONS PERTAINING TO HEALTH, SANITATION AND WEEDS" and the First and Second reading of "AN ORDINANCE TO REPEAL AND RE-ENACT TOWN CODE SECTIONS 9-12 THROUGH 9-13 ALL PERTAINING TO NOISE. Councilor Pennington seconded the motion. All Councilors were in favor and the agenda was amended.

6. Citizen Comments

Please refer to audio recording located at the Town office.

7. Approval of Previous Council Meeting Minutes

Mayor Harbaugh asked for a motion to approve the December 12, 2016 minutes. Councilor Pennington made a motion to approve the minutes from the December 12, 2016 Town Council meeting. Councilor Smith seconded the motion. All Councilors were in favor and the Town Council minutes were passed.

8. Report of the Facilities Committee

Nothing to report

9. Report of the Personnel and Finance Committee

Mayor Harbaugh asked for a motion to approve the Treasurer report. Councilor Fink made a motion to approve the Treasurer report. Councilor Simon seconded the motion. All Councilors were in favor and the Treasurer report was passed.

Mayor Harbaugh asked for a motion to approve re-appointment of Municipal Clerk Christina Smith. Councilor Simon made a motion to approve re-appointment of Municipal Clerk Christina Smith. Councilor Smith seconded the motion. All Councilors were in favor and the motion was passed.

Mayor Harbaugh asked for a motion to approve re-appointment of Town Manager/Treasurer Rebecca Layman. Councilor Fink made a motion to approve re-appointment of Town Manager/Treasurer Rebecca Layman. Councilor Simon seconded the motion. All Councilors were in favor and the motion was passed.

Mayor Harbaugh asked for a motion to approve re-appointment of Public Works Superintendent Donald Welsh. Councilor Smith made a motion to approve re-appointment of Public Works Superintendent Donald Welsh. Councilor Fink seconded the motion. All Councilors were in favor and the motion was passed.

Mayor Harbaugh asked for a motion to approve re-appointment of Town Attorney J David Griffin. Councilor Fink made a motion to approve re-appointment of Town Attorney J David Griffin. Councilor Simon seconded the motion. All Councilors were in favor and the motion was passed.

Mayor Harbaugh asked for a motion to appoint Officer Warren M. Houde Interim Chief of Police. Councilor Smith made a motion to appoint Officer Warren M. Houde Interim Chief of Police. Councilor Simon seconded the motion. All Councilors were in favor and the motion was passed.

Mayor Harbaugh asked for a motion to re-appoint Vice Mayor Tom Simon for next two year term. Councilor Pennington made a motion to re-appoint Vice Mayor Tom Simon. Councilor Simon seconded the motion. Councilor Smith and Councilor Fink denied the motion. Mayor Harbaugh broke the tie and the motion was passed.

10. Report of the Public Works Committee

Nothing to report

11. Report of Public Safety Committee

Councilor Fink stated nothing to report other than the handouts in the packet.

12. Report of the Ordinance Committee

Nothing to report

13. Report of the Planning and Zoning Committee

Councilor Pennington made a motion to re-appoint Planning Commission Chairman Mark Davis. Councilor Simon seconded the motion. All Councilor were in favor with the exception of Councilor Smith who voted against the re-appointment. Motion passed.

Councilor Pennington made a motion to approve the Planning Commission Annual Report. Councilor Fink seconded the motion. All Councilors were in favor and the motion was passed.

14. Report of Special Committees

Nothing to report

15. New or Unfinished Business

Set Committee Meeting date – January 17, 2017 @ 7:00 p.m.

Set Work Session Meeting date – February 6, 2017 @ 7:00 p.m.

16. Petitions and Communication

Nothing to report

17. Adjournment

Mayor Harbaugh adjourned the meeting at 8:00 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh IV
Mayor