

MIDDLETOWN TOWN COUNCIL  
MEETING MINUTES  
FEBRUARY 13, 2017

The Middletown Town Council Meeting was held at Lord Fairfax Community College Student Union Building Room #119, Middletown, VA on Monday February 13, 2017 at 7:00 p.m.

**Town Council Present**

Mayor Charles Harbaugh, IV  
Councilor Tom Simon  
Councilor Jeff Pennington  
Councilor Carolyn Aliff  
Councilor George Smith  
Councilor Scott Fink

**Absent**

Councilor Carole Snyder Jones

**Staff Present**

Rebecca Layman, Town Manager/Treasurer  
Interim Chief Warren M. Houde

**1. Call to Order**

Mayor Harbaugh called the meeting to order at 7:00 p.m.

**2. Moment of Silence**

Mayor Harbaugh called for a moment of silence.

**3. Pledge of Allegiance**

Mayor Harbaugh led those present in the Pledge of Allegiance.

**4. Roll Call**

All Councilors were present with the exception of Councilor Snyder Jones.

**5. Set Agenda**

Mayor Harbaugh asked for a motion to set the agenda. Councilor Simon made a motion to set the agenda. Councilor Fink seconded the motion. All Councilors were in favor.

**6. Citizen Comments**

No citizen comments

**7. Approval of Previous Council Meeting Minutes**

Councilor Pennington made a motion to approve the minutes from the January 9, 2017 Town Council meeting. Councilor Fink seconded the motion. All Councilors were in favor and the Town Council minutes were passed.

**8. Report of the Facilities Committee**

Nothing to report

**9. Report of the Personnel and Finance Committee**

Councilor Fink made a motion to approve the Treasurer report. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes                      Councilor Smith – Yes  
Councilor Pennington – Yes              Councilor Fink – Yes  
Councilor Simon – Yes

Motion carried 5-0

Councilor Fink made a motion to no longer charge/bill the Middletown Fire & Rescue Department for water and sewer. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes                      Councilor Smith – Yes  
Councilor Pennington – Yes              Councilor Fink – Yes  
Councilor Simon – Yes

Motion carried 5-0

**10. Report of the Public Works Committee**

Nothing to report

**11. Report of Public Safety Committee**

Councilor Fink made a motion to approve the Ride-Along Program. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes                      Councilor Smith – Yes  
Councilor Pennington – Yes              Councilor Fink – Yes  
Councilor Simon – Yes

Motion carried 5-0

Councilor Fink made a motion to approve the Body Camera Policy. Councilor Smith seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes                      Councilor Smith – Yes  
Councilor Pennington – Yes              Councilor Fink – Yes  
Councilor Simon – Yes

Motion carried 5-0

Councilor Fink made a motion to approve the Use of Force Policy regarding TASER. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Smith – Yes
Councilor Pennington – Yes	Councilor Fink – Yes
Councilor Simon – Yes	

Motion carried 5-0

### **12. Report of the Ordinance Committee**

Councilor Simon made a motion for the First Reading of “AN ORDINANCE TO REVISE PENALTY AND PROVISIONS PERTAINING TO HEALTH, SANITATION AND WEEDS. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Smith – Yes
Councilor Pennington – Yes	Councilor Fink – Yes
Councilor Simon – Yes	

Motion carried 5-0

Councilor Simon made a motion for the Second Reading of “AN ORDINANCE TO REVISE PENALTY AND PROVISIONS PERTAINING TO HEALTH, SANITATION AND WEEDS. Councilor Smith seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Smith – Yes
Councilor Pennington – Yes	Councilor Fink – Yes
Councilor Simon – Yes	

Motion carried 5-0

Councilor Simon made a motion to repeal the current Noise Ordinance. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Smith – Yes
Councilor Pennington – Yes	Councilor Fink – Yes
Councilor Simon – Yes	

Motion carried 5-0

### **13. Report of the Planning and Zoning Committee**

Nothing to report

### **14. Report of Special Committees**

Nothing to report

**15. New or Unfinished Business**

Set Committee Meeting date – February 21, 2017 @ 7:00 p.m.

Set Special Meeting date – February 23, 2017 @ 7:00 p.m.

Set Work Session Meeting date – March 6, 2017 @ 7:00 p.m.

**16. Petitions and Communication**

Councilor Smith made a motion to turn over Fire Official and Maintenance Official to Frederick County.

Councilor Fink seconded the motion. All Councilors were in favor and the motion was passed.

**17. Adjournment**

Mayor Harbaugh adjourned the meeting at

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Rebecca Layman  
Town Manager/Treasurer

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Charles Harbaugh IV  
Mayor