The Middletown Town Council Meeting was held in the Council Chambers, 7875 Church Street Middletown, VA on Monday December 11, 2017 at 7:00 p.m.

Town Council Present	**Town Council Absent**
Mayor Charles Harbaugh, IV	Council Carolyn Aliff
Councilor Thomas Simon	Councilor George Smith
Councilor Jeffrey Pennington	
Councilor Carole Snyder Jones	
Councilor Scott Fink	

Staff Present
Town Manager/Treasurer Rebecca Layman
Police Chief Gary Benedict Jr.
Municipal Clerk Christina Smith

1. Call to Order
Mayor Harbaugh called the meeting to order at 7:00 p.m.

2. Moment of Silence
Mayor Harbaugh called for a moment of silence.

3. Pledge of Allegiance
Mayor Harbaugh led those present in the Pledge of Allegiance.

4. Roll Call
All Councilors were present with the exception of Councilor Aliff and Councilor Smith.

5. Set Agenda
Mayor Harbaugh asked for a motion to set the agenda. Councilor Snyder Jones made a motion to set the agenda. Councilor Pennington seconded the motion. All Councilors were in favor.

6. Approval of Previous Council Meeting Minutes
Councilor Simon made a motion to approve the minutes from the November 13, 2017 Town Council meeting. Councilor Fink seconded the motion. All Councilors were in favor and the Town Council minutes were passed.

7. "Village at Middletown"
Councilor Fink made a motion not to waive a Public Hearing for the Village at Middletown on January 16, 2018 at 7:00 p.m. Councilor Snyder Jones seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Pennington – Yes	Councilor Snyder Jones – Yes
Councilor Simon – Yes	Councilor Fink – Yes

Motion carried 4-0

8. Report of the Facilities Committee
Nothing to report

9. Report of the Personnel and Finance Committee
Councilor Snyder Jones made a motion to approve the Treasurer report. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Pennington – Yes   Councilor Snyder Jones – Yes
Councilor Simon – Yes   Councilor Fink – Yes

Motion carried 4-0

10. Report of the Public Works Committee
Nothing to report

11. Report of Public Safety Committee
Councilor Fink stated nothing to report other than the handouts in the packet.

12. Report of the Ordinance Committee
Councilor Simon made a motion for the Third & Final reading of "AN ORDINANCE TO REPEAL CHAPTER 11, POLICE COURT". Councilor Snyder Jones seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Pennington – Yes   Councilor Snyder Jones – Yes
Councilor Simon – Yes   Councilor Fink – Yes

Motion carried 4-0

Councilor Simon made a motion for the Third & Final reading of "AN ORDINANCE TO REVISE CHAPTER 12, POLICE DEPARTMENT". Councilor Pennington seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Pennington – Yes   Councilor Snyder Jones – Yes
Councilor Simon – Yes   Councilor Fink – Yes

Motion carried 4-0

13. Report of the Planning and Zoning Committee
Councilor Pennington made a motion to approve the Planning Commission application for Elizabeth Heishman. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Pennington – Yes   Councilor Snyder Jones – Yes
Councilor Simon – Yes   Councilor Fink – Yes

Motion carried 4-0

Councilor Pennington made a motion to approve the Planning Commission application for Mark Dalton. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Pennington – Yes   Councilor Snyder Jones – Yes
Councilor Simon – Yes   Councilor Fink – Yes

Motion carried 4-0

14. Report of Special Committees
Nothing to report

15. New or Unfinished Business
Set Work Session Meeting date – Monday January 8, 2018 @ 7:00 p.m.

16. Petitions and Communication
Nothing to report

17. Citizen Comments (3 minutes per person per meeting – max 30 minutes)
No citizen comments

18. Adjournment
Mayor Harbaugh adjourned the meeting at 7:06 p.m.

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Christina Smith   Charles Harbaugh IV
Municipal Clerk   Mayor