

MIDDLETOWN TOWN COUNCIL
MEETING MINUTES
DECEMBER 14, 2015@7:00 p.m.

The Middletown Town Council Meeting was held in the Council Chamber, 7875 Church Street, Middletown, VA on Monday December 14, 2015 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh, IV
Councilor Tom Simon
Councilor George Smith
Councilor Carole Snyder Jones
Councilor Jeff Pennington
Councilor Carolyn Aliff
Councilor Scott Fink

Staff Present

Clerk Christina Smith

1. Call to Order

Mayor Harbaugh called the meeting to order at 7:00 p.m.

2. Moment of Silence

Mayor Harbaugh asked for a moment of silence.

3. Pledge of Allegiance

Mayor Harbaugh led those present in the Pledge of Allegiance.

4. Roll Call

All Councilors were present.

5. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Simon made a motion to set the agenda. Councilor Smith seconded the motion. All Councilors were in favor. Councilor Snyder Jones asked to go into a Closed Session following the Town Council meeting.

6. Citizen Comments

No citizen comments

7. Approval of Previous Council Meeting Minutes

Mayor Harbaugh asked for a motion to approve the November 9, 2015 minutes. Councilor Pennington made a motion to approve the minutes. Councilor Smith seconded the motion. All Councilors were in favor and the Town Council minutes were approved.

8. Report of the Facilities Committee

Nothing to report

9. Report of the Personnel and Finance Committee

Councilor Snyder Jones made a motion to approve the Treasurer report. Councilor Smith seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Smith – Yes
Councilor Pennington – Yes	Councilor Snyder Jones – Yes
Councilor Simon – Yes	Councilor Fink – Yes

Motion carried 6-0

Councilor Snyder Jones made a motion to move \$800.00 from budget line item 10-400-5809 to budget line item 10-400-5810. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Smith – Yes
Councilor Pennington – Yes	Councilor Snyder Jones – Yes
Councilor Simon – Yes	Councilor Fink – Yes

Motion carried 6-0

10. Report of the Public Works Committee

Nothing to report

11. Report of Public Safety Committee

Councilor Aliff stated nothing to report other than the handouts in the packet.

12. Report of the Ordinance Committee

Councilor Pennington made a motion to approve the Third reading of AN ORDINANCE TO ORDAIN SECTION 9-22 OF THE MIDDLETOWN TOWN CODE ASSESSMENT FOR ELECTRONIC SUMMONS SYSTEM. Councilor Snyder Jones seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Smith – Yes
Councilor Pennington – Yes	Councilor Snyder Jones – Yes
Councilor Simon – Yes	Councilor Fink – Yes

Motion carried 6-0

Councilor Pennington made a motion to approve the Final reading of AN ORDINANCE TO ORDAIN SECTION 9-22 OF THE MIDDLETOWN TOWN CODE ASSESSMENT FOR ELECTRONIC SUMMONS SYSTEM. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Smith – Yes
Councilor Pennington – Yes	Councilor Snyder Jones – Yes
Councilor Simon – Yes	Councilor Fink – Yes

Motion carried 6-0

13. Report of the Planning and Zoning Committee

Councilor Fink made a motion to approve Planning Commission application for John Copeland. Councilor Pennington seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Smith – No
Councilor Pennington – No	Councilor Snyder Jones – No
Councilor Simon – No	Councilor Fink – No

Motion denied 5-1

14. Report of Special Committees

Mayor Harbaugh announced the Christmas parade went well and there was only one issue with a parade participant.

15. New or Unfinished Business

- a. Set Committee Meeting date – December 22, 2015 @ 7:00 p.m. – CANCELLED
- b. Set Work Session Meeting date – January 4, 2016 @ 7:00 p.m.

16. Petitions and Communications

17. Adjournment

Mayor Harbaugh adjourned the meeting at 7:10 p.m.

Christina Smith
Clerk

Charles H. Harbaugh, IV
Mayor