

MIDDLETOWN TOWN COUNCIL  
MEETING MINUTES  
AUGUST 12, 2019

The Middletown Town Council Meeting was held in the Council Chambers, 7875 Church Street Middletown, VA on Monday July 8, 2019 at 7:00 p.m.

**Town Council Present**

Mayor Charles Harbaugh, IV  
Councilor Carolyn Aliff  
Councilor Jeffrey Pennington  
Councilor Carole Snyder Jones

**Town Council Absent**

Councilor George Smith  
Councilor Daryl Terrill

**Staff Present**

Municipal Clerk Christina Smith  
Chief Gary Benedict Jr.

**1. Set Agenda**

Mayor Harbaugh asked for a motion to set the agenda. Councilor Aliff made a motion to set the agenda. Councilor Snyder Jones seconded the motion. All Councilors were in favor and the agenda was set.

**2. Approval of Previous Council Meeting Minutes**

Councilor Pennington made a motion to approve the minutes from July 8, 2019 Town Council meeting. Councilor Snyder Jones seconded the motion. All Councilors were in favor and the minutes were passed.

**3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)**

No citizen comments

**4. Report of the Facilities Committee**

Nothing to report

**5. Report of the Personnel and Finance Committee**

Councilor Snyder Jones made a motion to approve the Treasurer report. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Pennington – Yes

Councilor Snyder Jones – Yes

Councilor Fink – Yes

Motion carried 4-0

**6. Report of the Public Works Committee**

Nothing to report

**7. Report of Public Safety Committee**

Councilor Fink stated police calls are in the packet.

**8. Report of the Ordinance Committee**

Nothing to report

**9. Report of the Planning and Zoning Committee**

Councilor Pennington made a motion to approve the revision to the Planning Commission By-Laws. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Snyder Jones – Yes

Councilor Pennington – Yes

Councilor Fink – Yes

Motion carried 4-0

Councilor Pennington made a motion to approve the Village at Middletown Section II Subdivision Plat. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Snyder Jones – Yes

Councilor Pennington – Yes

Councilor Fink – Yes

Motion carried 4-0

**10. Report of Special Committees**

Councilor Snyder Jones made motion to appoint Shayla Wharton Rickard Chairman of the Main Street Beautification Committee. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Snyder Jones – Yes

Councilor Pennington – Yes

Councilor Fink – Yes

Motion carried 4-0

Mayor Harbaugh recognized and presented two certificates of appreciation. Bryce Metz for his Eagle Scout project in which he built a second shelter at the town park and Officer Matt Clark for his dutiful efforts during his employment with the Middletown Town Police Department.

**11. New or Unfinished Business**

Set Work Session Meeting date – Tuesday September 3, 2019 @ 7:00 p.m.

**12. Petitions and Communication**

Nothing to report

**13. Adjournment**

Mayor Harbaugh adjourned the meeting at 7:05 p.m.

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Christina Smith  
Municipal Clerk

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Charles Harbaugh, IV  
Mayor