

MIDDLETOWN TOWN COUNCIL
MEETING MINUTES
AUGUST 14, 2018

The Middletown Town Council Meeting was held in the Council Chambers, 7875 Church Street Middletown, VA on Monday August 9, 2018 at 7:06 p.m.

Town Council Present

Mayor Charles Harbaugh, IV
Councilor Thomas Simon
Councilor Carole Snyder Jones
Councilor George Smith
Councilor Jeffrey Pennington
Councilor Scott Fink

Town Council Absent

Councilor Carolyn Aliff

Staff Present

Municipal Clerk Christina Smith
Town Manager/Treasurer Rebecca Layman
Chief Gary Benedict Jr.

1. Call to Order

Mayor Harbaugh called the meeting to order at 7:06 p.m.

2. Moment of Silence

Mayor Harbaugh called for a moment of silence.

3. Pledge of Allegiance

Mayor Harbaugh led those present in the Pledge of Allegiance.

4. Roll Call

All Councilors were present with the exception of Councilor Aliff.

5. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Simon made a motion to set the agenda. Councilor Fink seconded the motion. All Councilors were in favor.

6. Approval of Previous Council Meeting Minutes

Councilor Simon made a motion to approve the minutes from the July 9, 2018 Town Council meeting. Councilor Pennington seconded the motion. All Councilors were in favor and the Town Council minutes were passed.

7. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

Tess Klimm, President Middletown Heritage Society presented a letter to the Mayor and Council asking to work together to prepare a display along the walls of the upstairs space at the Town Hall telling the story of Middletown. She advised this endeavor could be achieved with MHS financial support and through fund raising. She also stated in her letter that the display should not take away any significant space for usage of the room and yet could help promote and preserve Middletown's heritage.

8. Report of the Facilities Committee

Nothing to report

9. Report of the Personnel and Finance Committee

Councilor Snyder Jones made a motion to approve the Treasurer report. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Pennington – Yes
Councilor Simon – Yes
Councilor Smith – Yes

Councilor Snyder Jones – Yes
Councilor Fink – Yes

Motion carried 5-0

10. Report of the Public Works Committee

Councilor Simon asked for collection of all bids for Development of a Football Field.

Councilor Simon opened all bids for Development of a Football Field.

Councilor Simon made a motion to award Stephens City Seminoles Youth Football League Development of a Football Field. Councilor Pennington seconded the motion. Mayor Harbaugh asked for roll call vote

Councilor Pennington – Yes
Councilor Simon – Yes
Councilor Smith – Yes

Councilor Snyder Jones – Yes
Councilor Fink – Yes

Motion carried 5-0

Councilor Simon made a motion to approve the First Reading of “AN ORDINANCE AWARDDING USE OF PARK LAND FOR DEVELOPMENT OF A FOOTBALL FIELD”. Councilor Snyder Jones seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Pennington – Yes
Councilor Simon – Yes
Councilor Smith – Yes

Councilor Snyder Jones – Yes
Councilor Fink – Yes

Motion carried 5-0

Councilor Simon made a motion to approve the Second Reading of “AN ORDINANCE AWARDDING USE OF PARK LAND FOR DEVELOPMENT OF A FOOTBALL FIELD”. Councilor Pennington seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Pennington – Yes
Councilor Simon – Yes
Councilor Smith – Yes

Councilor Snyder Jones – Yes
Councilor Fink – Yes

Motion carried 5-0

11. Report of Public Safety Committee

Councilor Fink stated police calls and case reviews are in the packet.

12. Report of the Ordinance Committee

Nothing to report

13. Report of the Planning and Zoning Committee

Nothing to report

14. Report of Special Committees

Mayor Harbaugh announced the 8th Annual Car & Truck Show will be held Sunday August 19, 2018.

15. New or Unfinished Business

Set Work Session Meeting date – Tuesday September 4, 2018 @ 7:00 p.m.

16. Petitions and Communication

Nothing to report

17. Adjournment

Mayor Harbaugh adjourned the meeting at 7:16 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh, IV
Mayor