

MIDDLETOWN TOWN COUNCIL
MEETING MINUTES
AUGUST 14, 2017

The Middletown Town Council Meeting was held in the Council Chambers, 7875 Church Street Middletown, VA on Monday August 14, 2017 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh, IV
Councilor Carole Snyder Jones
Councilor Jeffrey Pennington
Councilor Carolyn Aliff
Councilor Scott Fink
Councilor George Smith

Town Council Absent

Councilor Thomas Simon

Staff Present

Municipal Clerk Christina Smith
Town Manager Rebecca Layman
Police Chief Gary Benedict Jr.

1. Call to Order

Mayor Harbaugh called the meeting to order at 7:00 p.m.

2. Moment of Silence

Mayor Harbaugh called for a moment of silence.

3. Pledge of Allegiance

Mayor Harbaugh led those present in the Pledge of Allegiance.

4. Roll Call

All Councilors were present with the exception of Councilor Simon.

5. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Aliff made a motion to set the agenda. Councilor Snyder Jones seconded the motion. All Councilors were in favor.

6. Citizen Comments

Yancey Sine of 2130 Mark Drive stated he would like to thank the Town manager Rebecca Layman for working diligently to get the barriers in place at the Middletown Liberty. He also stated Officer Matthew Clark is a very good officer and we are fortunate to have him here in Middletown. He advised the Chief he has a great officer in Matt.

7. Approval of Previous Council Meeting Minutes

Councilor Pennington made a motion to approve the minutes from the July 10, 2017 Town Council meeting. Councilor Smith seconded the motion. All Councilors were in favor and the Town Council minutes were passed.

8. Report of the Facilities Committee

Nothing to report

9. Report of the Personnel and Finance Committee

Councilor Snyder Jones made a motion to approve the Treasurer report. Councilor Smith seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes Councilor Fink – Yes
Councilor Pennington – Yes Councilor Snyder Jones – Yes
Councilor Smith – Yes

Motion carried 5-0

10. Report of the Public Works Committee

Nothing to report

11. Report of Public Safety Committee

Councilor Fink stated nothing to report other than the handouts in the packet.

12. Report of the Ordinance Committee

Councilor Aliff read the First reading of “AN ORDINANCE TO REVISE CHAPTER 19, BUILDING MAINTENACE CODE”.

Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes Councilor Fink – Yes
Councilor Pennington – Yes Councilor Snyder Jones – Yes
Councilor Smith – Yes

Motion carried 5-0

Councilor Aliff read the Second reading of “AN ORDINANCE TO REVISE CHAPTER 19, BUILDING MAINTENACE CODE”.

Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes Councilor Fink – Yes
Councilor Pennington – Yes Councilor Snyder Jones – Yes
Councilor Smith – Yes

Motion carried 5-0

13. Report of the Planning and Zoning Committee

Councilor Pennington made a motion to approve the revisions to the Capital Improvement Plan. Councilor Fink seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Fink – Yes

Councilor Pennington – Yes

Councilor Snyder Jones – Yes

Councilor Smith – Yes

Motion carried 5-0

14. Report of Special Committees

Mayor Harbaugh reported the 7th Annual Car & Truck Show will take place on Sunday August 20, 2017.

15. New or Unfinished Business

Set Work Session Meeting date – Tuesday September 5, 2017 @ 7:00 p.m.

16. Petitions and Communication

Mayor Harbaugh read the Middle Child’s Day proclamation and declared August 12th of each year will be recognized as Middle Child’s Day by the Town of Middletown.

17. Adjournment

Mayor Harbaugh adjourned the meeting at 7:06 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh IV
Mayor