

MIDDLETOWN TOWN COUNCIL
MEETING MINUTES
APRIL 11, 2016
7:00 p.m.

The Middletown Town Council Meeting was held in the Council Chamber, 7875 Church Street, Middletown, VA on Monday April 11, 2016 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh, IV
Councilor Tom Simon
Councilor Carolyn Aliff
Councilor Jeffrey Pennington
Councilor George Smith
Councilor Carole Snyder Jones
Councilor Scott Fink

Staff Present

Clerk Christina Smith

1. Call to Order

Mayor Harbaugh called the meeting to order at 7:00 p.m.

2. Moment of Silence

Mayor Harbaugh asked for a moment of silence.

3. Pledge of Allegiance

Mayor Harbaugh led those present in the Pledge of Allegiance.

4. Roll Call

All Councilors were present.

5. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Simon made a motion to set the agenda. Councilor Snyder Jones seconded the motion. All Councilors were in favor and the agenda was set.

6. Citizen Comments

No citizen comments

7. Approval of Previous Council Meeting Minutes

Mayor Harbaugh asked for a motion to approve the March 14, 2016 minutes. Councilor Aliff made a motion to approve the minutes. Councilor Smith seconded the motion. All Councilors were in favor and the Town Council minutes were approved.

8. Report of the Facilities Committee

Nothing to report

9. Report of the Personnel and Finance Committee

Councilor Snyder Jones made a motion to approve the Treasurer report. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Snyder Jones – Yes
Councilor Pennington – Yes	Councilor Fink – Yes
Councilor Simon – Yes	Councilor Smith – Yes

Motion carried 6-0

Councilor Snyder Jones made a motion to approve the VRS Resolution Contribution. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Snyder Jones – Yes
Councilor Pennington – Yes	Councilor Fink – Yes
Councilor Simon – Yes	Councilor Smith – Yes

Motion carried 6-0

Councilor Snyder Jones made a motion to approve the personnel policy addition “Workplace Violence”. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Snyder Jones – Yes
Councilor Pennington – Yes	Councilor Fink – Yes
Councilor Simon – Yes	Councilor Smith – Yes

Motion carried 6-0

10. Report of the Public Works Committee

Nothing to report

11. Report of Public Safety Committee

Councilor Aliff made a motion to move \$5000.00 from budget line item 10-510-0200 (office/admin) to budget line item 10-501-0400 (equipment purchases). Councilor Pennington seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Snyder Jones – Yes
Councilor Pennington – Yes	Councilor Fink – Yes
Councilor Simon – Yes	Councilor Smith – Yes

Motion carried 6-0

12. Report of the Ordinance Committee

Councilor Pennington made a motion for the Third Reading of “**AN ORDINANCE TO REPEAL SECTION 2-47 and 2-59 of Article VIII, Chapter 2, and AMEND SECTIONS 2-40, 2-42 2-45, 2-48, 2-53 AND 2-56 OF THE CODE OF THE TOWN OF MIDDLETOWN, VIRGINIA** for the purpose of updating matters regarding the operation of the Town’s Planning Commission.” Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes Councilor Snyder Jones – Yes
Councilor Pennington – Yes Councilor Fink – Yes
Councilor Smith – Yes Councilor Smith – Yes

Motion carried 6-0

Councilor Pennington made a motion for the Final Reading of “**AN ORDINANCE TO REPEAL SECTION 2-47 and 2-59 of Article VIII, Chapter 2, and AMEND SECTIONS 2-40, 2-42 2-45, 2-48, 2-53 AND 2-56 OF THE CODE OF THE TOWN OF MIDDLETOWN, VIRGINIA** for the purpose of updating matters regarding the operation of the Town’s Planning Commission.” Councilor Snyder Jones seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes Councilor Snyder Jones – Yes
Councilor Pennington – Yes Councilor Fink – Yes
Councilor Simon – Yes Councilor Smith – Yes

Motion carried 6-0

13. Report of the Planning and Zoning Committee

Councilor Fink made a motion to approve the Planning Commission application for Frank Meres. Councilor Pennington seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes Councilor Snyder Jones – Yes
Councilor Pennington – Yes Councilor Fink – Yes
Councilor Simon – Yes Councilor Smith – Yes

Motion carried 6-0

Councilor Fink made a motion to approve the Planning Commission application for Shayla Wharton. Councilor Snyder Jones seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes Councilor Snyder Jones – Yes
Councilor Pennington – Yes Councilor Fink – Yes
Councilor Simon – Yes Councilor Smith – Yes

Motion carried 6-0

Councilor Fink made a motion to approve the Planning Commission application for Daryl Terrill. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Snyder Jones – Yes
Councilor Pennington – Yes	Councilor Fink – Yes
Councilor Simon – Yes	Councilor Smith – Yes

Motion denied 6-0

Councilor Fink made a motion to approve the Cohen Group Resolution. Councilor Snyder Jones seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Snyder Jones – Yes
Councilor Pennington – Yes	Councilor Fink – Yes
Councilor Simon – Yes	Councilor Smith – Yes

Motion denied 6-0

14. Report of Special Committee

Councilor Smith made a motion to approve the Resolution and Appropriation for the Veteran Memorial Park. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Snyder Jones – Yes
Councilor Pennington – Yes	Councilor Fink – Yes
Councilor Simon – Yes	Councilor Smith – Yes

Motion denied 6-0

15. New or Unfinished Business

- a. Set Committee Meeting date – April 19, 2016 @ 7:00 p.m.
- b. Set Work Session Meeting date – May 2, 2016 @ 7:00 p.m.

16. Petitions and Communications

Mayor Harbaugh presented Robin Simon with a plaque of appreciation for her time and dedication for the past 3 years as the parade director of Middletown's 4th of July celebration.

17. Adjournment

Mayor Harbaugh adjourned the meeting at 7:18 p.m.

Christina Smith
Clerk

Charles H. Harbaugh, IV
Mayor

