



Town of Middletown
7875 Church Street
Middletown, Virginia 22645
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Gateway to Cedar Creek and Belle Grove National Historical Park

Marshall J. Brown, Mayor

Planning Session

January 13, 2012

Meeting called to order immediately following Water Strategic Planning Session. In attendance:

Mayor Mark Brown

Councilor Gil Barrington

Councilor Carl Bernhards

Councilor John Blaisdell

Councilor Mark Davis

Town Manager Joan Roche

Councilor Charles Harbaugh and Councilor Donna Gray did not attend.

- Waste Water Treatment Plant Issues, Sludge Removal, Headworks - Although briefly addressed, full discussion was deferred until the Superintendent of Public Works, Don Riffey, was present to provide input. **OPEN ITEM**
- Sidewalk Maintenance – Serious issues exist in the condition and maintenance of the sidewalk network throughout Middletown, especially along the west side of Main Street between 3rd and 4th Streets, and directly in front of the Plummer residence. It was recommended that Public Works complete an assessment of all sidewalks to identify immediate repairs and implement a long range plan for continued maintenance and repair.
- Streetside Trash Receptacles and Recycling – Town owned trash receptacles are needed along Main Street for use by residents for litter and animal waste. Final recommendation was to contact Armeria (manufacturer of Victorian style trash containers) or similar firm to obtain quotes for purchase.
- Town Office Storage Area – There is an excessive amount of storage on the second floor with official Town files and archives at risk of damage from insects and moisture. Recommend Public Works coordinate with Town Manager to inventory and clean. Excess material will be identified for sale or disposal.
- Donations for Fire Department, Theater – The Town has a long history of donating to both the Theatre and other non-profits, as well as the Volunteer Fire Department. All funding was stopped several years ago when funds were not available. Discussion recommended reviewing the advisability of re-instating a small donation to both the Theatre and the Fire department during the upcoming budget year.

- Town Web Site and Newsletter – The Town will go “online” with www.Middletownva.gov on the first of February. Residents wishing to continue receiving a printed newsletter will be asked to request it in writing.
- Main Street Crosswalk – The current recommendation for a crosswalk servicing the Wayside Theatre is being reviewed by the Planning Commission and will be placed on the Committee Meeting agenda for discussions once that review is completed.
- Grant Applications – Concern was expressed that while the media regularly reported on other local communities successfully applying for and obtaining grants, Middletown hadn’t reported any. The Town Manager was requested to more aggressively coordinate with the department heads and place increased emphasis on potential grant identification and applications.

The meeting adjourned at 12:00.

Marshall J. Brown
Mayor