



Town of Middletown
Planning and Zoning Department
 7875 Church Street
 Middletown VA, 22645
 (540) 869-2226 Fax (540) 869-4306

Zoning Permit

Permit # _____

Permit Fee _____

Proffers

Residential

- New Construction (\$60)
- Addition (\$30)
- Accessory Structure (\$30)
-

Commercial/Industrial

- New Construction (\$100)
- Addition/Int. Alteration*
- Sign Permit (\$50+\$1/SqFt)
-

Other

- Temporary Use (\$)
- Change of Use (\$)
- Other:

Project Address _____

Applicant Name _____ Applicant Phone No. _____

Applicant E-mail _____

Contractors Name _____ Contractors Phone No. _____

Owner Name _____ Owners Phone No. _____

Owner Address _____

Description of Work: _____

Complete Applicable Sections:

Estimated Cost of Project \$ _____ | Setbacks: FY _____ SYR _____ SYL _____ RY _____ | Height _____

Square Footage: _____ Sign Square Footage: _____

Property Owner/Authorized Agent Consent:

By signing below, I certify that the information provided on this application is true and that I am the current property owner of record or an authorized agent. As an authorized agent, I have express permission from the property owner of record to act on their behalf. I hereby acknowledge that the Town of Middletown shall have the authority to impose such conditions as deemed necessary to request additional information as deemed necessary to serve the public safety, health, interest and welfare. I do also hereby authorize Town of Middletown staff of official business to enter onto the subject property as necessary to process the application.

 Property Owner/Authorized Agent Signature

 Date

Right to Appeal:

An appeal to the Board [of Zoning Appeals] may be taken by any person aggrieved or by any officer, department, Board or bureau of the Town affected by any decision of the Zoning Administrator or from any order, requirement, decision or determination made by any other administrative officer in the administration or enforcement of Code of Virginia, § 15.2-2280 et seq. The recipient has the right to appeal the notice of a zoning violation or a written order within 30 days in accordance with this section, and that decision shall be final and un-appealable if not appealed within 30 days. The appeal period shall not commence until a written determination is made. The appeal shall be taken within 30 days after the decision appealed from by filing with the Zoning Administrator, and with the Board, a notice of appeal specifying the ground thereof.

Town Staff Only

Permit Fee: _____ Business License Paid: _____ Taxes Paid: _____

Zoning District: _____ Tax Map #: _____ Floodplain: _____

ZONING APPROVAL

DATE

Conditions or Comments:



