

MIDDLETOWN TOWN COUNCIL  
MEETING MINUTES  
September 12, 2016  
7:00 p.m.

The Middletown Town Council Meeting was held in the Council Chamber, 7875 Church Street, Middletown, VA on Monday September 12, 2016 at 7:00 p.m.

**Town Council Present**

Mayor Charles Harbaugh, IV  
Councilor Tom Simon  
Councilor Carolyn Aliff  
Councilor Jeffrey Pennington  
Councilor George Smith  
Councilor Carole Snyder Jones  
Councilor Scott Fink

**Staff Present**

Town Manager/Treasurer Rebecca Layman

**1. Call to Order**

Mayor Harbaugh called the meeting to order at 7:00 p.m.

**2. Moment of Silence**

Mayor Harbaugh asked for a moment of silence.

**3. Pledge of Allegiance**

Mayor Harbaugh led those present in the Pledge of Allegiance.

**4. Roll Call**

All Councilors were present.

**5. Set Agenda**

Mayor Harbaugh asked for a motion to set the agenda. Councilor Snyder Jones made a motion to set the agenda. Councilor Smith seconded the motion. All Councilors were in favor and the agenda was passed.

**6. Citizen Comments**

No citizen comments

**7. Approval of Previous Council Meeting Minutes**

Mayor Harbaugh asked for a motion to approve the August 8, 2016 minutes. Councilor Aliff made a motion to approve the minutes. Councilor Fink seconded the motion. All Councilors were in favor and the Town Council minutes were approved.

**8. Report of the Facilities Committee**

Nothing to report

**9. Report of the Personnel and Finance Committee**

Councilor Snyder Jones made a motion to approve the Treasurer report. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Smith – Yes

Councilor Pennington – Yes

Councilor Snyder Jones – Yes

Councilor Simon – Yes

Councilor Fink – Yes

Motion carried 6-0

**10. Report of the Public Works Committee**

Nothing to report

**11. Report of Public Safety Committee**

Councilor Aliff stated nothing to report other than the handouts in the packet.

**12. Report of the Ordinance Committee**

Nothing to report

**13. Report of the Planning and Zoning Committee**

Nothing to report

**14. Report of Special Committee**

Nothing to report

**15. New or Unfinished Business**

a. Set Committee Meeting date – September 20, 2016 @ 7:00 p.m.

b. Set Work Session Meeting date – October 3, 2016 @ 7:00 p.m.

**16. Petitions and Communications**

Nothing to report

**17. Adjournment**

Mayor Harbaugh adjourned the meeting at 7:03 p.m.

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Rebecca Layman  
Town Manager/Treasurer

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Charles H. Harbaugh, IV  
Mayor