

MIDDLETOWN TOWN COUNCIL  
MEETING MINUTES  
SEPTEMBER 14, 2015

The Middletown Town Council Meeting was held in the Council Chamber, 7875 Church Street, Middletown, VA on Monday September 14, 2015 at 7:00 p.m.

**Town Council Present**

Mayor Charles Harbaugh, IV  
Councilor Tom Simon  
Councilor George Smith  
Councilor Carole Snyder Jones  
Councilor Jeff Pennington  
Councilor Carolyn Aliff  
Councilor Scott Fink

**Staff Present**

Treasurer Rebecca Layman

**1. Call to Order**

Mayor Harbaugh called the meeting to order at 7:00 p.m.

**2. Moment of Silence**

Mayor Harbaugh asked for a moment of silence.

**3. Pledge of Allegiance**

Mayor Harbaugh led those present in the Pledge of Allegiance.

**4. Roll Call**

All Councilors were present.

**5. Set Agenda**

Mayor Harbaugh asked for a motion to set the agenda. Councilor Snyder Jones made a motion to set the agenda. Councilor Smith seconded the motion. All Councilors were in favor.

**6. Citizen Comments**

Kevin LeVan 2118 Mark Drive Middletown, VA is here to present Mayor Charles Harbaugh IV with the Grand Lodge of Ancient Free and accepted Masons of the Commonwealth of Virginia Community Builders Award in recognition for his outstanding service to the community.

**7. Approval of Previous Council Meeting Minutes**

Mayor Harbaugh asked for a motion to approve the August 10, 2015 minutes. Councilor Simon made a motion to approve the minutes. Councilor Pennington seconded the motion. All Councilors were in favor and the Town Council minutes were approved.

**8. Report of the Facilities Committee**

Nothing to report

**9. Report of the Personnel and Finance Committee**

Councilor Snyder Jones made a motion to approve the Treasurer report. Councilor Smith seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Smith – Yes

Councilor Pennington – Yes

Councilor Snyder Jones – Yes

Councilor Simon – Yes

Councilor Fink – Yes

Motion carried 6-0

**10. Report of the Public Works Committee**

Nothing to report

**11. Report of Public Safety Committee**

Councilor Aliff stated nothing to report other than the handout in the packet.

**12. Report of the Ordinance Committee**

Nothing to report

**13. Report of the Planning and Zoning Committee**

Nothing to report

**14. Report of Special Committees**

Nothing to report

**15. New or Unfinished Business**

a. Set Committee Meeting date – September 22, 2015 @ 7:00 p.m.

b. Set Joint Public Hearing date – October 5, 2015 @ 7:00 p.m.

c. Set Work Session Meeting date – October 5, 2015 to follow Joint Public Hearing

**16. Petitions and Communications**

Nothing to report

**17. Adjournment**

Mayor Harbaugh adjourned the meeting at 7:06 p.m.

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Rebecca Layman  
Treasurer

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Charles H. Harbaugh, IV  
Mayor