

MIDDLETOWN TOWN COUNCIL  
MEETING MINUTES  
SEPTEMBER 8, 2014

The Middletown Town Council Meeting was held in the Council Chamber, 7875 Church Street, Middletown, VA on Monday September 8, 2014 at 7:00 p.m.

**Town Council Present**

Mayor Charles Harbaugh, IV  
Councilor Carolyn Aliff  
Councilor John Copeland  
Councilor Tom Simon  
Councilor George Smith  
Councilor Carole Snyder Jones  
Councilor Jeff Pennington

**Staff Present**

Municipal Clerk Christina Smith  
Chief of Police Phil Breeden  
Public Works Superintendant Donald Riffey

**1. Call to Order**

Mayor Harbaugh called the meeting to order at 7:00 p.m.

**2. Moment of Silence**

Mayor Harbaugh called for a moment of silence.

**3. Pledge of Allegiance**

Mayor Harbaugh led those present in the Pledge of Allegiance.

**4. Roll Call**

All Councilors were present.

**5. Set Agenda**

Mayor Harbaugh asked for a motion to set the agenda. Councilor Simon asked to amend the agenda for the discussion of Chairman Shickle's letter of response. Mayor Harbaugh then asked for a motion to approve the amended agenda. Councilor Snyder Jones made a motion to approve the amended agenda and Councilor Copeland seconded the motion to amend the agenda. All Councilors were in favor.

**6. Citizen Comments**

Carl Robinson (who did not provide an address) stated there are 2 stop signs where people are not coming to a complete stop. The first one near Super 8 & Liberty and the other one near the Exxon across the bridge. He stated people do not stop at either stop sign and it is dangerous especially for motor cyclist. He stated he is a motor cyclist and was once injured in a motor cycle accident.

**7. Approval of Previous Council Meeting Minutes**

Councilor Copeland made a motion to approve the minutes from the August 11, 2014 Town Council meeting. Councilor Pennington seconded the motion. All Councilors were in favor and the Town Council minutes were approved.

**8. Report of the Facilities Committee**

Councilor Smith stated he will obtain more estimates for the repair work that needs to be done at the Town Hall.

**9. Report of the Personnel and Finance Committee**

Treasurer Report was given by Councilor Snyder Jones.

Councilor Snyder Jones made a motion to approve the bills paid in August. Councilor Copeland seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Smith – Yes
Councilor Pennington – Yes	Councilor Simon – Yes
Councilor Copeland – Yes	Councilor Snyder Jones– Yes

Motion carried 6-0

Councilor Snyder Jones made a motion to approve the \$30 administration fee for sign permits (VDOT). Councilor Copeland seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Smith – Yes
Councilor Pennington – Yes	Councilor Simon – Yes
Councilor Copeland – Yes	Councilor Snyder Jones– Yes

Motion carried 6-0

**10. Report of the Public Works Committee**

Councilor Simon made a motion to approve the Out of Town Water & Sewer Line Inspection & Correction Regulations. Councilor Copeland seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Smith – Yes
Councilor Pennington – Yes	Councilor Simon – Yes
Councilor Copeland – Yes	Councilor Snyder Jones– Yes

Motion carried 6-0

Councilor Simon asked that Mayor Harbaugh send a response to Chairman Shickle’s letter letting him know that the entire Council was consulted and the letter was not just from himself and Donald Riffey. Councilor Pennington stated that the language in the Frederick County Ordinance reflected that it is not quite legal for us to provide the service. Councilor Simon stated in the Comprehensive Plan that the FCSA will be the only one that services the SWSA. Mayor Harbaugh stated he would get a letter out this week to Chairman Shickle and reflect these thoughts.

**11. Report of Public Safety Committee**

Councilor Aliff stated there are 3 pages in the hand out regarding the Police Department.

**12. Report of the Ordinance Committee**

Councilor Pennington stated the Parking Ordinance is now in the hands of the Town attorney for review.

Councilor Pennington made a motion to approve AN ORDINANCE TO PROVIDE FOR THE NON EXCLUSIVE LEASING OF A CERTAIN TRACT OF TOWN LAND FOR YOUTH SPORTS, BASEBALL & SOFTBALL FOR A TWENTY YEAR TERM. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes  
Councilor Pennington – Yes  
Councilor Copeland – Yes  
Councilor Smith – Yes  
Councilor Simon – Yes  
Councilor Snyder Jones– Yes

Motion carried 6-0

**13. Report of the Planning and Zoning Committee**

Councilor Copeland made a motion to approve the updated Team 84 Athletics Lease Agreement as signed by the Town Attorney. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes  
Councilor Pennington – Yes  
Councilor Copeland – Yes  
Councilor Smith – Yes  
Councilor Simon – Yes  
Councilor Snyder Jones– Yes

Motion carried 6-0

Councilor Copeland made a motion to approve Phase I of the Team 84 Athletics Metes & Bounds. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes  
Councilor Pennington – Yes  
Councilor Copeland – Yes  
Councilor Smith – Yes  
Councilor Simon – Yes  
Councilor Snyder Jones– Yes

Motion carried 6-0

**14. Report of Special Committees**

Mayor Harbaugh stated the Car & Truck Show will be Saturday September 13<sup>th</sup> from 10 a.m. to 3 p.m.

**15. New or Unfinished Business**

Committee Meeting will be September 16, 2014 @ 7:00 p.m.  
Work Session Meeting will be October 6, 2014 @ 7:00 p.m.

**16. Petitions and Communication**

**17. Adjournment**

Mayor Harbaugh adjourned the meeting at 7:12 p.m.

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Christina Smith  
Town Clerk

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Charles H. Harbaugh, IV Mayor