

MIDDLETOWN TOWN COUNCIL  
MEETING MINUTES  
OCTOBER 10, 2017

The Middletown Town Council Meeting was held in the Council Chambers, 7875 Church Street Middletown, VA on Monday November 13, 2017 at 7:00 p.m.

**Town Council Present**

Mayor Charles Harbaugh, IV  
Councilor Thomas Simon  
Councilor Jeffrey Pennington  
Councilor Carolyn Aliff  
Councilor Carole Snyder Jones  
Councilor George Smith  
Councilor Scott Fink

**Staff Present**

Town Manager/Treasurer Rebecca Layman  
Police Chief Gary Benedict Jr.  
Municipal Clerk Christina Smith

**1. Call to Order**

Mayor Harbaugh called the meeting to order at 7:00 p.m.

**2. Moment of Silence**

Mayor Harbaugh called for a moment of silence.

**3. Pledge of Allegiance**

Mayor Harbaugh led those present in the Pledge of Allegiance.

**4. Roll Call**

All Councilors were present.

**5. Set Agenda**

Mayor Harbaugh asked for a motion to set the agenda. Councilor Aliff made a motion to set the agenda. Councilor Snyder Jones seconded the motion. All Councilors were in favor.

**6. Citizen Comments**

No citizen comments

**7. Approval of Previous Council Meeting Minutes**

Councilor Pennington made a motion to approve the minutes from the October 10, 2017 Town Council meeting. Councilor Simon seconded the motion. All Councilors were in favor and the Town Council minutes were passed.

**8. Report of the Facilities Committee**

Nothing to report

**9. Report of the Personnel and Finance Committee**

Councilor Snyder Jones made a motion to approve the Treasurer report. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes                      Councilor Smith – Yes  
Councilor Pennington – Yes              Councilor Snyder Jones – Yes  
Councilor Simon – Yes                      Councilor Fink – Yes

Motion carried 6-0

Councilor Snyder Jones made a motion to move \$12,500.00 from budget line item 10-420-0200 and \$12,500.00 from budget line item for a total of \$25,000.00 to budget line item 10-440-0100. Councilor Smith seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes                      Councilor Smith – Yes  
Councilor Pennington – Yes              Councilor Snyder Jones – Yes  
Councilor Simon – Yes                      Councilor Fink – Yes

Motion carried 6-0

**10. Report of the Public Works Committee**

Nothing to report

**11. Report of Public Safety Committee**

Councilor Fink stated nothing to report other than the handouts in the packet.

**12. Report of the Ordinance Committee**

Councilor Simon made a motion for the First reading of “AN ORDINANCE TO REPEAL CHAPTER 11, POLICE COURT”. Councilor Snyder Jones seconded the motion, Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes                      Councilor Smith – Yes  
Councilor Pennington – Yes              Councilor Snyder Jones – Yes  
Councilor Simon – Yes                      Councilor Fink – Yes

Motion carried 6-0

Councilor Simon made a motion for the Second reading of “AN ORDINANCE TO REPEAL CHAPTER 11, POLICE COURT”. Councilor Aliff seconded the motion, Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes                      Councilor Smith – Yes  
Councilor Pennington – Yes              Councilor Snyder Jones – Yes  
Councilor Simon – Yes                      Councilor Fink – Yes

Motion carried 6-0

Councilor Simon made a motion for the First reading of “AN ORDINANCE TO REVISE CHAPTER 12, POLICE DEPARTMENT”. Councilor Aliff seconded the motion, Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Smith – Yes
Councilor Pennington – Yes	Councilor Snyder Jones – Yes
Councilor Simon – Yes	Councilor Fink – Yes

Motion carried 6-0

Councilor Simon made a motion for the Second reading of “AN ORDINANCE TO REVISE CHAPTER 12, POLICE DEPARTMENT”. Councilor Aliff seconded the motion, Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Smith – Yes
Councilor Pennington – Yes	Councilor Snyder Jones – Yes
Councilor Simon – Yes	Councilor Fink – Yes

Motion carried 6-0

### **13. Report of the Planning and Zoning Committee**

Councilor Pennington made a motion to approve the Planning Commission Annual Report for July 1, 2016 – June 31, 2017. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Smith – Yes
Councilor Pennington – Yes	Councilor Snyder Jones – Yes
Councilor Simon – Yes	Councilor Fink – Yes

Motion carried 6-0

### **14. Report of Special Committees**

Mayor Harbaugh reported the Annual Tree Lighting Ceremony will take place on Black Friday November 24, 2017 at 4:45 p.m. and the Christmas Parade will be Sunday December 3, 2017 at 2:00 p.m.

### **15. New or Unfinished Business**

Set Work Session Meeting date – Monday December 4, 2017 @ 7:00 p.m.

### **16. Petitions and Communication**

Nothing to report

### **17. Adjournment**

Mayor Harbaugh adjourned the meeting at 7:05 p.m.

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Christina Smith  
Municipal Clerk

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Charles Harbaugh IV  
Mayor