

MIDDLETOWN TOWN COUNCIL
MEETING MINUTES
JUNE 10, 2019

The Middletown Town Council Meeting was held in the Council Chambers, 7875 Church Street Middletown, VA on Monday June 10, 2019.

Town Council Present

Mayor Charles Harbaugh, IV
Councilor Carolyn Aliff
Councilor Daryl Terrill
Councilor Jeffrey Pennington
Councilor George Smith
Councilor Carole Snyder Jones
Councilor Scott Fink

Staff Present

Municipal Clerk Christina Smith
Town Manager/Treasurer Rebecca Layman
Chief Gary Benedict Jr.

1. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Snyder Jones made a motion to set the agenda. Councilor Pennington seconded the motion. All Councilors were in favor and the agenda was set.

2. Approval of Previous Council Meeting Minutes

Councilor Aliff made a motion to approve the minutes from May 13, 2019 Town Council meeting. Councilor Terrill seconded the motion. All Councilors were in favor and all minutes were passed.

3. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

Shawn Graber Republican nominee for Frederick County Board of Supervisors Back Creek District was here to introduce himself and advise he is looking forward to working with the town and wanted to open a dialogue of working together in the near future if he is elected.

Crystal Martin 7868 Main Street was here to promote the upcoming Heritage Day on Saturday June 15, 2019. She is looking for help to distribute the program flyers door to door to Middletown residents.

Glenn Martin 7868 Man Street was here to recommend the town create a ditch line in the alley behind the Town office to divert rain water runoff from coming onto the 3 properties behind it. He stated all 3 properties were dealing with flooded crawl spaces and he believes the situation could be completely alleviated just with a ditch. Mr. Martin also advised when walking on Main Street there is a house with an overgrown yard on the west side about 5 houses down with a fence out front completely overgrown with poison ivy so when walking down the side walk people can come in contact with the poison ivy. He volunteered to remove the poison ivy stating he is not allergic to poison ivy.

4. Report of the Facilities Committee

Nothing to report

5. Report of the Personnel and Finance Committee

Councilor Snyder Jones made a motion to approve the Treasurer report. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Terrill – Yes
Councilor Pennington – Yes

Councilor Smith – Yes
Councilor Snyder Jones – Yes
Councilor Fink – Yes

Motion carried 6-0

6. Report of the Public Works Committee

Nothing to report

7. Report of Public Safety Committee

Councilor Fink stated police calls are in the packet.

8. Report of the Ordinance Committee

Nothing to report

9. Report of the Planning and Zoning Committee

Councilor Pennington made a motion for the First Reading of “An ordinance to amend the zoning definition terms and modify the R-1 district requirements regarding bed and breakfast, home occupations, and travel trailers, accessory buildings and family day homes.” Councilor Snyder Jones seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Terrill – Yes
Councilor Pennington – Yes

Councilor Smith – Yes
Councilor Snyder Jones – Yes
Councilor Fink – Yes

Motion carried 6-0

Councilor Pennington made a motion for the Second Reading of “An ordinance to amend the zoning definition terms and modify the R-1 district requirements regarding bed and breakfast, home occupations, and travel trailers, accessory buildings and family day homes.” Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes
Councilor Terrill – Yes
Councilor Pennington – Yes

Councilor Smith – Yes
Councilor Snyder Jones – Yes
Councilor Fink – Yes

Motion carried 6-0

10. Report of Special Committees

The Mayor reported Heritage Day is this Saturday June 15, 2019. He also advised there will be 2 more 4th of July meetings before the event. And the Grand Marshals should be announced this week.

11. New or Unfinished Business

Set Work Session Meeting date – July 1, 2019 @ 7:00 p.m.

12. Petitions and Communication

Nothing to report

13. Adjournment

Mayor Harbaugh adjourned the meeting at 7:13 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh, IV
Mayor

*Note: Roll call, moment of silence and the Pledge of Allegiance were established in the opening of the Joint Public Hearing which was held before the regularly scheduled Town Council meeting.