

MIDDLETOWN TOWN COUNCIL  
MEETING MINUTES  
JUNE 8, 2015

The Middletown Town Council Meeting was held in the Council Chamber, 7875 Church Street, Middletown, VA on Monday June 8, 2015 at 7:00 p.m.

**Town Council Present**

Mayor Charles Harbaugh, IV  
Councilor Carolyn Aliff  
Councilor Jeff Pennington  
Councilor Tom Simon  
Councilor George Smith  
Councilor Carole Snyder Jones  
Councilor Scott Fink

**Staff Present**

Chief of Police Phil Breeden  
Municipal Clerk Christina Smith

**1. Call to Order**

Mayor Harbaugh called the meeting to order at 7:00 p.m.

**2. Moment of Silence**

Mayor Harbaugh asked for a moment of silence.

**3. Pledge of Allegiance**

Mayor Harbaugh led those present in the Pledge of Allegiance.

**4. Roll Call**

All Councilors were present.

**5. Set Agenda**

Mayor Harbaugh asked for a motion to set the agenda. Councilor Snyder Jones made a motion to set the agenda. Councilor Simon seconded the motion. All Councilors were in favor.

**6. Citizen Comments**

No Citizen Comments

**7. Approval of Previous Council Meeting Minutes**

Mayor Harbaugh asked for a motion to approve the May 11, 2015 Public Hearing minutes and the Town Council minutes. Councilor Simon made a motion to approve the minutes. Councilor Aliff seconded the motion. All Councilors were in favor and the Public Hearing and Town Council minutes were approved.

**8. Report of the Facilities Committee**

Councilor Simon reported the committee is still working on carpet proposals for the Town office.

**9. Report of the Personnel and Finance Committee**

Councilor Snyder Jones made a motion to approve the Treasurer’s report. Councilor Smith seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes                      Councilor Snyder Jones – Yes  
Councilor Pennington – Yes              Councilor Fink – Yes  
Councilor Simon – Yes                      Councilor Smith – Yes

Motion carried 6-0

**10. Report of the Public Works Committee**

Nothing to report

**11. Report of Public Safety Committee**

Councilor Aliff stated the police report/calls are in the packet.

**12. Report of the Ordinance Committee**

Councilor Pennington advised there will be an Ordinance Committee meeting following tonight’s Town Council meeting to clean up Article VIII Planning Commission Section 2-40 in the hopes to help clarify a few things.

**13. Report of the Planning and Zoning Committee**

Nothing to report

**14. Report of Special Committees**

Mayor Harbaugh advised there will be a 4<sup>th</sup> of July Committee meeting on June 16, 2015 @ 6:00 p.m.

**15. New or Unfinished Business**

Set Committee Meeting date – June 16, 2015 @ 7:00 p.m.  
Set Special Meeting date – June 16, 2015 @ 7:30 p.m.  
Set Work Session Meeting date – July 6, 2015 @ 7:00 p.m.

**16. Petitions and Communications**

Mayor Harbaugh read a thank you note from Kayla Barron. The 2015 recipient of the Middletown Scholarship Fund

**17. Adjournment**

Mayor Harbaugh adjourned the meeting at 7:03 p.m.

---

Christina Smith  
Municipal Clerk

---

Charles H. Harbaugh, IV  
Mayor