

MIDDLETOWN TOWN COUNCIL
MEETING MINUTES
JANUARY 14, 2019 | 7:00 p.m.

The Middletown Town Council Meeting was held in the Council Chambers, 7875 Church Street Middletown, VA on Monday January 14, 2019 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh, IV
Councilor Carolyn Aliff
Councilor Daryl Terrill
Councilor Jeffrey Pennington
Councilor George Smith
Councilor Carole Snyder Jones
Councilor Scott Fink

Staff Present

Municipal Clerk Christina Smith
Treasurer/Town Manager Rebecca Layman
Chief Gary Benedict Jr.

1. Call to Order

Mayor Harbaugh called the meeting to order at 7:00 p.m.

2. Moment of Silence

Mayor Harbaugh called for a moment of silence.

3. Pledge of Allegiance

Mayor Harbaugh led those present in the Pledge of Allegiance.

4. Roll Call

All Councilors were present.

5. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Snyder Jones made a motion to set the agenda. Councilor Terrill seconded the motion. All Councilors were in favor and the agenda was set.

6. Approval of Previous Council Meeting Minutes

Councilor Pennington made a motion to approve the minutes from the December 10, 2018 Town Council meeting. Councilor Smith seconded the motion. All Councilors were in favor and the Town Council minutes were passed.

7. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

Shayla Rickard – see comment attached

8. Report of the Facilities Committee

Nothing to report

9. Report of the Personnel and Finance Committee

Councilor Snyder Jones made a motion to approve the Treasurer report. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Terrill – Yes

Councilor Pennington – Yes

Councilor Smith – Yes

Councilor Snyder Jones – Yes

Councilor Fink – Yes

Motion carried 6-0

10. Report of the Public Works Committee

Nothing to report

11. Report of Public Safety Committee

Councilor Fink stated police calls and case reviews are in the packet. Councilor Fink then turned the meeting over to Chief Benedict who had a few announcements. Chief Benedict introduced the department's newest officer, Officer Tyler MacMillan. Officer MacMillan was welcomed by Mayor and Council. Chief Benedict also announced the promotion of Officer Brian Thomas to Police Sergeant. The Chief stated Thomas has been with the department for about a year and a half and has done well and believes he will continue to do well as the departments Police Sergeant. The Chief presented Thomas with a Sergeants badge and stripes for his collar indicating his rank of duty.

12. Report of the Ordinance Committee

Nothing to report

13. Report of the Planning and Zoning Committee

Councilor Pennington made a motion to re-appoint Raymond Steele to the Board of Zoning Appeals. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Terrill – Yes

Councilor Pennington – Yes

Councilor Smith – Yes

Councilor Snyder Jones – Yes

Councilor Fink – Yes

Motion carried 6-0

14. Report of Special Committees

Mayor Harbaugh reported the Heart n Soul 5k will take place on February 9, 2019.

15. New or Unfinished Business

Set Work Session Meeting date – Monday February 4, 2019 @ 7:00 p.m.

16. Petitions and Communication

Councilor Snyder Jones made a motion to appoint Councilor Jeffrey Pennington as Vice Mayor. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Terrill – Yes

Councilor Pennington – Yes

Councilor Smith – Yes

Councilor Snyder Jones – Yes

Councilor Fink – Yes

Motion carried 6-0

17. Adjournment

Mayor Harbaugh adjourned the meeting at 7:08 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh, IV
Mayor