

MIDDLETOWN TOWN COUNCIL
MEETING MINUTES
FEBRUARY 12, 2018 | 7:00 p.m.

The Middletown Town Council Meeting was held in the Council Chambers, 7875 Church Street Middletown, VA on Monday February 12, 2018 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh, IV
Councilor Thomas Simon
Council Carolyn Aliff
Councilor George Smith
Councilor Jeffrey Pennington
Councilor Scott Fink

Town Council Absent

Councilor Carole Snyder Jones

Staff Present

Town Manager/Treasurer Rebecca Layman
Police Chief Gary Benedict Jr.
Municipal Clerk Christina Smith
Zoning Assistant Michele Snyder

1. Call to Order

Mayor Harbaugh called the meeting to order at 7:00 p.m.

2. Moment of Silence

Mayor Harbaugh called for a moment of silence.

3. Pledge of Allegiance

Mayor Harbaugh led those present in the Pledge of Allegiance.

4. Roll Call

All Councilors were present with the exception of Councilor Carole Snyder Jones

5. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Aliff made a motion to set the agenda. Councilor Smith seconded the motion. All Councilors were in favor.

6. Approval of Previous Council Meeting Minutes

Councilor Simon made a motion to approve the minutes from the January 16, 2018 Town Council meeting. Councilor Aliff seconded the motion. All Councilors were in favor and the Town Council minutes were passed.

7. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

Larry Johnson presented the Mayor, Council and Town of Middletown with a placard commemorating Abel Johnston-Liberty Man Communique VI, The Marking of Jacob Danner's Grave at Middletown-Drummer Boy and Continental Solider in which the Town will frame and display in the Council Chambers.

8. Report of the Facilities Committee

Nothing to report

9. Report of the Personnel and Finance Committee

Councilor Fink made a motion to approve the Treasurer report. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes Councilor Smith – Yes
Councilor Pennington – Yes Councilor Fink – Yes
Councilor Simon – Yes

Motion carried 5-0

10. Report of the Public Works Committee

Nothing to report

11. Report of Public Safety Committee

Councilor Fink stated nothing to report other than the handouts in the packet. Chief Gary Benedict Jr. stated he and Fire Chief Mark Dalton are working on the Emergency Preparedness Plan.

12. Report of the Ordinance Committee

Nothing to report

13. Report of the Planning and Zoning Committee

Nothing to report

14. Report of Special Committees

Mayor Harbaugh presented rack cards made by Matthew Walters; a student from Lord Fairfax Community College. Matthew was in need of extra credit in one of his courses and the Town could potentially benefit from the rack cards. The rack cards provide dates of all Middletown’s upcoming events. These will be distributed in the hopes to gain larger crowds at the events in and around town which could increase business in the town.

15. New or Unfinished Business

Set Work Session Meeting date – Monday March 5, 2018 @ 7:00 p.m.

16. Petitions and Communication

Nothing to report

17. Adjournment

Mayor Harbaugh adjourned the meeting at 7:15 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh IV
Mayor