

MIDDLETOWN TOWN COUNCIL
MEETING MINUTES
FEBRUARY 8, 2016
7:00 p.m.

The Middletown Town Council Meeting was held in the Council Chamber, 7875 Church Street, Middletown, VA on Monday February 8, 2016 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh, IV
Councilor Tom Simon
Councilor George Smith
Councilor Jeff Pennington
Councilor Carolyn Aliff
Councilor Scott Fink

Town Council Absent

Councilor Carole Snyder Jones

Staff Present

Clerk Christina Smith

1. Call to Order

Mayor Harbaugh called the meeting to order at 7:00 p.m.

2. Moment of Silence

Mayor Harbaugh asked for a moment of silence.

3. Pledge of Allegiance

Mayor Harbaugh led those present in the Pledge of Allegiance.

4. Roll Call

All Councilors were present with the exception of Councilor Snyder Jones.

5. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Aliff made a motion to set the agenda. Councilor Smith seconded the motion. All Councilors were in favor and the agenda was set.

6. Citizen Comments

Raymond Steele 7706 Church Street Middletown stated he was here tonight because many citizens come to complain and rarely come to give praise. He states he is here to give all kinds of praise and accolades. I wish the maintenance superintendent was here tonight so I could thank him personally for how you all dealt with the water breaks on Main Street and the one next to the bank in such an exceptional manner that some citizens did not even know water breaks had occurred. Some of us were aware because we seen you guys out working first hand in the bitter cold and under adverse conditions. And to complicate that you had a historical snow fall coming on your back. We on our end of the Town on my street were particularly proud of the way you removed snow so we could get out if there were an emergency and for that I want to thank everyone involved and we appreciate what you guys are doing.

7. Approval of Previous Council Meeting Minutes

Mayor Harbaugh asked for a motion to approve the January 11, 2016 minutes. Councilor Simon made a motion to approve the minutes. Councilor Pennington seconded the motion. All Councilors were in favor and the Town Council minutes were approved.

8. Report of the Facilities Committee

Nothing to report

9. Report of the Personnel and Finance Committee

Councilor Fink made a motion to approve the Treasurer report. Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes Councilor Smith – Yes
Councilor Pennington – Yes Councilor Simon – Yes
Councilor Fink – Yes

Motion carried 5-0

Councilor Fink made a motion to approve an addition to the personnel policy “Workplace Violence”. Councilor Simon asked that this be tabled for further discussion at the Committee meeting. Councilor Aliff agreed. Councilor Fink withdrew his motion.

10. Report of the Public Works Committee

Councilor Smith made a motion to approve the bid from David R. Dill Concrete, Inc. for the completion of the maintenance building in the amount of \$46,133.50. Councilor Simon seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes Councilor Smith – Yes
Councilor Pennington – Yes Councilor Simon – Yes
Councilor Fink – Yes

Motion carried 5-0

11. Report of Public Safety Committee

Councilor Aliff stated nothing to report other than the handouts in the packet.

12. Report of the Ordinance Committee

Councilor Pennington announced that the Ordinance Committee meeting scheduled for Tuesday February 9, 2016 at 7:00 p.m. has been cancelled due to the anticipated weather. There has been no rescheduled date set as of right now.

13. Report of the Planning and Zoning Committee

Councilor Fink made a motion to approve Resolution (Virginia Delegate House Bill 736). Councilor Aliff seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes	Councilor Smith – No
Councilor Pennington – No	Councilor Simon – No
Councilor Fink – No	

Motion carried 5-0

14. Report of Special Committees

Nothing to report

15. New or Unfinished Business

- a. Set Committee Meeting date – February 16, 2016 @ 7:00 p.m.
- b. Set Work Session Meeting date – March 7, 2016 @ 7:00 p.m.

16. Petitions and Communications

Mayor Harbaugh read a thank you letter from Middletown resident Scott Horsburgh to the Middletown Maintenance Department. Mayor Harbaugh also announced there were emails sent to himself and the Town Clerk thanking the Maintenance Department for their hard work during the snow storm and the 2 water main breaks.

17. Adjournment

Mayor Harbaugh adjourned the meeting at 7:10 p.m.

Christina Smith
Clerk

Charles H. Harbaugh, IV
Mayor